



INDIAN INSTITUTE OF CHEMICAL ENGINEERS

Dr. H. L. Roy Building, Raja Subodh Chandra Mullick Road, Kolkata – 700032

Ref.No. AG/A-4/2022

Date: 17.11.2022

SEVENTY-FIFTH ANNUAL GENERAL MEETING

NOTICE

Dear Member,

NOTICE is hereby given that the Seventy-fifth Annual General Meeting of the Indian Institute of Chemical Engineers (IIChE) will be held on 28th December, 2022 at 17:30 hours at HBTU, Kanpur to transact the following business: -

1. To confirm the Minutes of the Seventy-Fourth Annual General Meeting of the Institute held on December 28, 2021 at CSIR-IMMT, Bhubaneswar (**Annexure –I**).
2. To consider and adopt the Annual Report for 2021-2022 (from 01.04.2021 to 31.03.2022)
3. To consider and adopt the Statement of Accounts of the Institute for the year ended on March 31, 2022.
4. To take a final decision on the status of RCs (Sriharikota, Roorkee, Paradeep, Nagpur, Dehradun and Durgapur) in respect of non-receipt of audited Annual Accounts.
5. To take decision on Forgery Case during 1989-92 where about 605 cheques were used within the span of four years for withdrawal of Rs.23,31,555/- from bank (**Annexure-II**).
6. Issue regarding maintenance charge by Calcutta Regional Centre.
7. To ratify the Clause no.25.4 (b) : “Editor-in-Chief” in place of “Editor”.
8. To appoint Auditors for 2022-2023 (IIChE Headquarters Accounts and IIChE Consolidated Accounts) and to fix their remuneration. The term of current auditor’s M/s K Jana & Associates expires on 31.12.2022 for a period of three consecutive years
9. To announce the names of the members elected to the Council for 2023 – 25 in the vacancies caused by retirement.
10. To consider any other business with the permission of the Chair.

NB: You are requested to kindly make it convenient to attend the meeting. This AGM Notice (2022) along with the minutes of AGM 2021 are available at iiche.org.in.

Dr. Avijit Ghosh
Honorary Secretary

Note: Extract from the Constitution (Rules & Regulations) of the Institute concerning “General Meetings of the Institute” is given below for ready reference:-

32. General Meetings of the Institute:

- 32.1 An Annual General Meeting shall as a rule be held within nine months from the end of every financial year. Notice convening the Meeting should be issued to Members at least one month in advance indicating the date, time and venue of the Meeting and the agenda of business to be transacted. The Annual Report of the Institute together with the audited statement of accounts for the preceding financial year shall be presented by the Council and be considered by the Meeting. Resolutions emanating from the Council shall be discussed and voted upon. The Auditor for the next year shall be appointed in the Annual General Meeting and the Auditor’s remunerations shall also be fixed. Resolutions submitted by Corporate Members shall then be discussed and voted upon. All resolutions to be moved by Corporate Members must be proposed by one and supported by at least two Corporate Members and must be submitted in writing to the Secretary to reach at least fourteen days before the date of the Annual General Meeting.
- 32.2 The President and the Council shall have the powers to accept or reject any such resolution to be moved. After the business on the Agenda is completed, any Corporate Member may move a resolution on any matter of importance and urgency subject to the permission of the Chairman of the Meeting. All resolutions moved at the Annual General Meeting must be seconded before they can be discussed and voted on.
- 32.3 The names of the Members elected to the new Council shall be announced at the Annual General Meeting.
- 32.4 All Corporate Members whose subscriptions have been fully paid by the 31st March of the financial year to which the annual Meeting pertains shall be eligible to vote on matters discussed at the General Meeting.
- 32.5 All the resolutions shall be passed in the Annual General Meeting with simple majority.
- 32.6 Thirty Corporate Members of the Institute shall constitute a quorum for the Annual General Meeting. If there is no quorum, the Meeting shall be adjourned and called after a gap of 15 minutes.



Indian Institute of Chemical Engineers
 Dr. H.L. Roy Building, Jadavpur University Campus
 Kolkata 700 032

Ref. No. MKJ/AGM-2022/

28.12.2021

MINUTES OF THE SEVENTY-FOURTH ANNUAL GENERAL MEETING

Venue: CSIR-IMMT, Bhubaneswar

Date & Time: 28.12.2021; 17.00 hr.

Members Present

35 (Thirty Five) Corporate Members were present in the AGM is mentioned in the Annexure-1

Prof. M.K. Jha,, President of the Institute for 2021, chaired the meeting and called the meeting to order.

0.0 Condolence

Prof. M. K. Jha informed the members present about the following valued IIChE members, who passed away during the year:

Prof. M. K. Sarkar (LF 01692), Prof. G.J.V.J. Raju (LF 03272). Mr. M. Ranga Rao (LM 09037), Prof. K. Raghubabu (LM 40988), Mr. R. S. Sinha (LM 03470) and Dr. M. C. Chabaria (LM 06392).

The members observed silence for two minutes to pay homage to the departed souls.

01. Confirmation of the Minutes of the Seventy-third Annual General Meeting of the Institute.

The minutes of the 73rd (Seventy-third) Annual General Meeting, held on 28.12.2020 at Osmania University, Hyderabad were confirmed, as proposed by Dr. S. K. Gupta and seconded by Dr. Sanjay Bharadwaj.

02. Consideration and Adoption of the Annual Report for 2020-2021 (from 01.04.2020 to 31.03.2021) and Adoption of the Audited Statement of Accounts of the Institute for the year ended 31.3.2020.

The Honorary Secretary briefly read out the activity reports of the Headquarters, Regional Centres and the Student Chapters for the reporting year. Dr. Ghosh also reported about different meetings (Council meetings and Sub-committee meetings), conducted in 2021 during the COVID-19 situation.

Regarding the Annual Accounts of the Institute, Dr. Ghosh emphasized the difficulties faced by the HQ Accounts Department in preparation of the Headquarters accounts as well as the consolidated accounts, which had also been noted in the Auditor's Report.

That suit-filed accounts, showing net balance of Rs. 23, 31,555/- as investment in UTI, SBI accounts and one FD with UCO Bank, were included in the Consolidated Financial Statement but not available in actual. After a long deliberation, the AGM requested the Honorary Secretary to close the matter at the earliest in consultation with the auditors.

The Honorary Secretary also updated the members about the major financial parameters, such as, total receipts, total expenditure, net surplus and net profit ratio, in the consolidated accounts and the Headquarters accounts. He assured the members that this year the accounts had been prepared after sorting out all the anomalies in the accounts of the previous years. Dr. Ghosh was hopeful that there would not be any contentious issue while preparing the annual accounts in the subsequent years.

The meeting unanimously adopted the Annual Report of the Institute as proposed by Dr. S. Illiah and seconded by Dr. Utkarsh Maheswari.

03. Decision on action in respect of non-receipt of audited accounts from Kalpakkam Regional Centre.

Members requested the new Council to take a decision in this regard.

04. Decision on adoption of the recommendations of the 1st & 2nd meetings of the Constitution Amendment Committee of 2021 regarding revised Life Membership criteria and Life Associate Membership Criteria.

(a) The Honorary Secretary reported that as per the recommendations of the Constitution Amendment Committee 2021 (CAC 2021), the Council took a decision for offering the following discounts to the passed out Student Members of IChE with a view to encouraging them to take the corporate membership of the Institute:

SM to LAM after B.Tech/BE	Amount to be paid (Without GST)
Within 1 yr	1500
Within 2 yrs	2000
Within 3 yrs	3000
Within 4 yrs	4000
After 4 yrs	5000

The house unanimously appreciated the decision and approved the same.

(b) The Honorary Secretary further informed the members about revision of the existing criteria of membership by the CAC 2021, which have been duly approved by the Council. The revised membership criteria is presented as under:

Educational qualification	Minimum year of experience required			
	From Industry		From Academia	
	LAM	LM	LAM	LM
BE/B.Tech/Integrated MS in Chemical Engineering/ Chemical Technology/Allied Process Technology.	Nil	3	Nil	5
BE/B.Tech/ Integrated MS in non-Chemical Engineering but having experience in Chemical Engineering related field.	2	5	3	6
Diploma in Chemical Engineering/ Chemical Technology/Allied Process Technology.	5	7	7	9
B.Sc in Science.	5	7	7	9
M.Sc in Science	3	5	5	7

After deliberations, the AGM approved the revised membership criteria, to be effective from January 2022.

(c) Opening of Overseas Regional Centres and Student Chapters of IChE

After deliberations, the members unanimously agreed on the opening of the Overseas Regional Centres (ORC) of IChE.

The members also suggested a few eligibility criteria for opening of an ORC:

1. Minimum number of corporate members should be **seven (07)**
2. The membership fees should be **Rs. 15,000/-** (INR).

It was unanimously decided that the Council would have the authority to periodically revise the eligibility criteria.

05. Appointment of Auditors for the financial year 2021-2022

The meeting decided to appoint **M/s K. Jana & Associates**, Chartered Accountants, South End Conclave, Unit – 005, Ground Floor, 1582, Rajdanga Main Road, Kolkata - 700107 as Auditors of the Institute for the financial year 2020-2021 for the IChE Headquarters Accounts, the IChE Consolidated Accounts and for all tax related matters on the basis of the following remuneration:

Services	Remuneration

Auditing of IChE Headquarters Accounts, Consolidated Accounts, online filing of Form 10B, IT Return, Form 10/ 9A and advices on Income Tax & TDS related matters.	Rs. 35,000/- + GST
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06. Any other matter(s)

6.1 IChE Training Institute

The Honorary Secretary stressed the need for offering special trainings to the Student Members of IChE to ensure their better employability. In this connection, Dr. Ghosh proposed introduction of a dedicated training institute.

The members accepted the proposal and requested the Council to take appropriate measures in order to develop the training institute under IChE.

6.2 IChE-RGIPT Collaboration

The Honorary Secretary reported that as a part of the Institute's research activities, the Council has decided to sign a MoU with Rajiv Gandhi Institute of Petroleum Technology (RGIPT), Jais (Amethi) for collaborative research work. Additionally, a fellowship would be offered to a deserving student, pursuing the PhD programme.

After a long deliberation, while commending the proposed collaboration with RGIPT, the members present unanimously decided that IChE would only contribute Rs.5000/- per month as Fellowship to one PhD scholar for a maximum period of 4 years and the rest of the scholarship amount will be borne by RGIPT.

6.3 Mr. D. P. Misra, Past President of IChE, observed that there should be greater representation from Industry in the Council for stronger Industry-Institute interaction. It was proposed that the Council might consider co-opting chemical engineering professionals from the Industry to the Council.

6.4 Honorary Secretary reported that an amount of Rs.23, 31,555.00 was being shown as suspense account (as it has not actual existence) since 1991-92 till 2017-18 and finally the amount was shifted under the Suit Filed account, as in accounting principle, suspense account cannot be the part of Financial Statement. This incident of defalcation came to notice due to withdrawal of more than 600 forged cheques from SBI, Jadavpur University Branch by Mr. S. B. Ghosh. When detected, an FIR was lodged against Mr. Ghosh at Jadavpur P.S. Mr. S. B. Ghosh was arrested and kept under police custody from 06.12.1991 to 16.01.1992. Mr. Ghosh secured bail on 17.01.1992 as the Police failed to produce adequate evidence for arrest and did not file any charge sheet before the learned court.

The members noted the fact and requested the new Council to investigate the entire issue and to close down the matter as there was no practical existence of the said amount.

The President, Prof. M. K. Jha, thanked the Council members, the members of the Executive Committees of the Regional Centres, the Coordinators of the Students Chapters and the members of the institute for extending their sincere help and co-operation in all the activities of IChE during the year.

The members conveyed their gratitude to the President and the outgoing Council Members for the services rendered by them during the year towards the growth of the Institute.

The meeting ended with a vote of thanks to the Chair.

Dr. Avijit Ghosh
Honorary Secretary

Prof. M. K. Jha
President & Chairman

Annexure -1

List of Corporate Members Present

Sl No	Members	Mem. No.	Sl No	Members	Mem. No.
1.	Jha, Prof. M. K	LF-09764	19.	Dwari, Dr. R. K	LAM-19342
2.	Saxena, Mr. Praveen	LF-24415	20.	Dash, Mr. Bibek	LAM-57418
3.	Ghosh, Dr. Avijit	LM-50202	21.	Dash, Dr. Swagatika	LAM-42661
4.	Balasubramanian, Prof. N	LM-27085	22.	Saxena, Mr. Dhawal	LM-43343
5.	Jain, Dr. M. P	LM-08262	23.	Marandi, Ms Barsha	LAM-57419
6.	Agarwal, Dr. Madhu	LF-40031	24.	Geetikamayee Padhy	LAM-62974
7.	Karthikeyan, Prof. C.	LM-17257	25.	Rath, Dr. P.C	LM-10106
8.	Mahapatra, Prof. Alpana	LM-20164	26.	Maheshwari, Dr. Utkarsh	LM-38850
9.	Prasad, Dr. T. L	LF-09389	27.	Singh, Dr. S. K	LM-21322
10.	Satyanarayana, Prof. S. V	LF-13584	28.	Boopathy, Dr. R	LAM-64296
11.	Raju, Prof. G. M. J	LM-17533	29.	Hazare, Ms. Gayatri	LAM-68058
12.	Rajanandam, Prof. K. S	LM-07327	30.	Misra, Mr. D. P	LF-07256
13.	Pokale, Mr. S. S	LM-15603	31.	Saravanan, Prof. R	LM-26932
14.	Gupta, Prof. S. K	LM-19814	32.	Mistri, Mr. N. K	LAM-62116
15.	Mandal, Prof. B. P	LF-21472	33.	Soni, Mr. Rahul K	LM-70252
16.	Bharadwaj, Dr. Sanjay	LM-56227	34.	Eswaraiah, Dr. C	LF-42288
17.	Ilaiah, Mr. S	LAM-54313	35.	Bose, Dr. Sujoy	LAM-61192
18.	Mohanty, Mr. J. N	LM-09301			

Annexure - II

INDIAN INSTITUTE OF CHEMICAL ENGINEERS KOLKATA-700032

To : **Honorary Secretary**, IICChE , Kolkata-700032
From : **Sushanta Kumar Roy**, Council Member (2022-2024)
Subject : Proposal for waiver of suspend account from the Balance sheet being carried forwarded since 1990-1991 on account of **Forgery, Fraud and Defalcation of Institute Fund**
References : Auditor notes to Reports on current Statement of Accounts, Report Of Committee Formed in 2nd council meeting dtd. 25.01.1992, Interim Report dtd. April 1992, and the lawyer statement 01.09.2022 and corresponding documents in old legal committee/enquiry committee etc
Date : September 23, 2022

A) BRIEF HISTORY

- Dispute of financial anomalies began in December 1990 while a DD of **Rs.25546.00** received from Trivandrum Regional Centre (TRC) though sent to IICChE by registered post, were missing and was not deposited in the bank by Sri S B Ghosh, then a senior Assistant in HQ.
- Prof. D K Guha (ex-VP of Institute) was then appointed as a one-man enquiry committee to examine the whole issue to find out the person or persons responsible for the lapses. He in his report dtd.20.09.1991 concluded that **“the destruction of all documents pertaining to the demand draft for Rs.25546.90 by Sri S B Ghosh has been established”**.

- Further as reported, a teller clerk of SBI-JU Branch on 18.09.91 (though a holiday for the institute) came to Institute and showed chq.no.: MCBA/89-278382 dt.17.09.1991 for **Rs.2000.00** only payable to Dr R P Dey allegedly bearing signature of "A.K Mitra" and "B.N.Srimani" and also stated that cheque encashed by Sh S B Ghosh by signing at the reverse side of the cheque.
- On 19.09.1991 Mr N Saha – Manager, C & I Div. of SBI- Ju Branch along with some other employee of the Bank came to Institute office and informed that Sri Ghosh had encashed several forged cheques and had requested for an overdraft of **Rs.50000.00** with a covering letter for pledge of two UTI certificates of **Rs.30,000.00** and **Rs.45000.00**. The covering letter was allegedly bearing forged signature of "A.K.Mitra" which upon interrogated by Prof. A K Mitra, Prof. B N Mukhopadhyay and Prof. B B Paira, he (Mr Ghosh) confessed in writing (only xerox copy of the confession is available in file) having forged nine cheques amounting to **Rs.19000.00** and misappropriated the sum. He refunded the sum in two instalments, **Rs.9000/-** and **Rs.10000/-** on the same day at 3 pm and 8 pm. SBI team also reported that **Sh Ghosh** did not intimate bank about successive changes of the authorised signatories since 1987.
- In the meantime, on checking bank statements from **April 1991** onward, it was observed that Sri S B Ghosh has withdrawn **Rs.3 lakhs** from SBI-JU branch by using allegedly forged cheques (~600+ nos, cheques. Details were obtained from bank and was kept on file/record) during financial **year 1991-1992**. So finally, on **23.09.1991** a **F.I.R was lodged against Sr Ghosh at Jadavpur P.S against Sri S B Ghosh**.
- Mr Ghosh also obtained cheque books from **SBI-JU** Branch and allegedly forging signatures of Institute's bank operators, encashed bearer cheques and did not carry out investment (F.D's / UTI certificate etc.) as instructed though he did actually withdrew the sum which were supposed to be invested.
- As per audited statement of accounts 1989-90, the institute had asset of **Rs.18,25,913.59** in the form of FD and UTI certificates. However, as per the interim enquiry report, only following fixed assets were there as on **14.12.1991**
 - a) Two UTI Certificates having total face value of Rs.75000.00
 - b) Three FDs totalling Rs.45000.00 with UCO Bank. Also, against these as pledge, a loan of **Rs.33000.00** was alleged to have been taken on **10.10.1987** and the loan with interest at the time of enquiry in April 1991, amounted to **Rs.39000.00** (it might have eaten up full FD amount of Rs.45,000.00)
- Against the **F.I.R lodged** on Mr S B Ghosh on **23.09.1991**, Mr Ghosh tried to obtain an anticipatory bail from the court of the Chief Justice, Alipore and the application was rejected. Then he tried to obtain the anticipatory bail from the Calcutta High court which was rejected. Subsequently, the case was transferred from Jadavpur P.S to Alipore DD (CID WB) on **31.10.1991**
- He had surrendered to the court on 25.11.1991 and was under police custody since 6.12.1991. He was produced before the court on 16.12.91 and was remanded in jail custody till 16.01.1992.
- **Mr Ghosh secured bail from the District Judge Court on 17.01.1992.** Since then, Mr S B Ghosh is absconding and Police has also failed to produce the accused on arrest and nor did they file any report regarding the same before the learned court. [Case ref.: BGR/6199/1991 filing date. 28-01-1991 & registration dt.28-01-1991]

The matter is sub judice and the latest date of hearing fixed by the learned court was 22-08-2022 [previous dates are 20-06-2019, 20-06-2020, 20-08-2021] as informed by our lawyer Adv Debanjan Sengupta. [27-07-2018, 20-06-2019, 20-06-2020, 20-08-2021 and 22-08-2022 were the dates fixed in the above referred case, for the warrant of arrest of accused Mr Swasti Brata Ghosh and report. The police could not produce the accused on arrest before the court nor did they submit any report in this regard. So, the learned court has fixed **19-08-2023** as the next date for evidence report (E/R) and warrant of arrest execution & report]

B) CURRENT STATUS / ACCOUNTING PERSPECTIVE

- An amount of **Rs.23,31,555.00** was being shown in the suspense account since 1991-92 till 2017-2018 on the Asset side of the Balance Sheet and the name of the account head was changed to Suit Filed a/c from 2018-19. The reason being that accounting principle does not allow suspense account to be the part of Financial Statement
- Fixed deposits amounting to **Rs.1404050.00** as shown in under the head are not supported by certificates (these FDs were never made and the amount was withdrawn by the accused from Savings account)
- UTI Certificates amounting to **Rs.22500.00 may be shown** / considered as asset since we keep receiving dividend
- SBI Account, amounting to **Rs.4.45.752.00**, has been shown as inoperative since 1991-92 and does not bear any account no. for references. So, it is difficult to trace this account.
- **Hence it is suggested that**

- As the matter is sub judice and over 20 years old, and recovery of the amount shown under head **Suit File** is uncertain, so this amount is proposed to be taken out and shown separately with a foot note in the Balance Sheet. Only **Rs.225000.00** on account of UTI certificates should be kept under investment head of the Balance Sheet.

A statement in this regard is attached for the council to take a conscious decision so that the Balance sheet reflects the real current asset from FY2022-2023 and amount under head **Suite File** may be shown in the Balance Sheet with separate foot note instead of writing off and may be shown as Contingency Asset till the disposal of case or may proceed with write-off in FY 2023-24

A statement showing the detail is attached herewith for further clarification.

Detail Break-up of Suit Filed Account

Suit Filed A/c as per Balance Sheet (Non-Current assets)	<u>23,31,555.00</u>	Remarks
Break-up of the above Amount	<u>23,31,555.00</u>	
i) UTI-CRTS 81 UTI Certificate Nos. 628302897 and 628702513	75,000.00	Currently Dividend is being received from these mutual Fund on half Yearly Basis. So it is advised not to write off these amounts
ii) UTI-CRTS-81-029312567 and 029312569	1,50,000.00	
A)	2,25,000.00	
iii) Investment (Since 1991-92)	14,40,050.00	No Fixed Deposit Certificate is available till date. So it is to be Written off
iv)Bank Balance SBI, Jadavpur University(inoperative Since 1991-92)	4,45,752.00	Two Separate inoperative Bank accounts are existing with SBI-JU Branch
B)	18,85,802.00	So, this amount will be written off only when both these accounts are closed
Fixed Deposit with UCO Bank (Since 1991-92)	1,73,000.00	No Fixed Deposit certificate are available with us. So, it should be written off
Fixed Deposit with UCO Bank (Since 1991-92)	45,000.00	No Bank Certificate is available for certifying this amount. This should be Witten off.
Bank Balance with UCO Bank	18,983.00	No such Bank Account existed with UCO Bank. This should be written off
Book Balance of Cash, Stamp and Bank transfer from Delhi Office but amount not received at HQ	2,770.00	This is a fake balance and need to be written off
C)	2,39,753.00	
(A+B+C)	23,50,555.00	
Cash Recovered from S B Ghosh	(19,000.00)	
	23,31,555.00	

With this, I herewith humbly submit my observations and summery report of Forgery, Fraud & Defalcation case at IICHe to the Hony. Secretary and honourable council for next course of action

Sushanta K Roy

Council Member (2022-24)