



INDIAN INSTITUTE OF CHEMICAL ENGINEERS

Dr. H.L. Roy Building, Jadavpur University Campus, Kolkata 700032

Minutes of the 5th Meeting of the Council for 2022

24.09.2022	10:00 hrs	Dept. of Chemical Engineering, NIT, Warangal
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Members Present:

Butala, Mr. D. M.	Jha, Prof. M. K. (online)	Karthikeyan, Prof. C. (online)
Rao, Prof. M. V.	Ghosh, Dr. Avijit	Pokale, Mr. S. S. (online)
Mandal, Prof. Bishnupada (online)	Saxena, Mr. Praveen K.	Agarwal, Dr. Madhu (online)
Yadav, Prof. G. D. (online)	Roy, Mr. Sushanta Kumar (online)	Gupta, Prof. S. K. (online)
Raju, Prof. G.M.J.	Mahapatra, Prof. Alpana (online)	Saravanan, Prof. R (online)
Jain, Dr. M. P.	Saroha, Prof. Anil K.	Satyanarayana, Prof. S. V.
Surana, N. M.	Chattopadhyay, Mr. B. (Invitee)	

1.0 Leave of Absence

Council granted leave of absence to Prof. Suddhasatwa Basu, Prof. A. S. K. Sinha, Prof. Asit Kumar Saha, Dr. G. S. V. Ratnam, and Prof. K.S Rajanandan.

2.0 Confirmation of Minutes

Minutes of the 4th Meeting of the Council for 2022 held on 26.08.2022 at the Department of Chemical Engineering, Annamalai were confirmed as proposed by Dr. M. P. Jain and Seconded by Prof. M. V. Rao.

3.0 Matters deferred from earlier and those arising out of previous meetings

3.1 Reference item no. 3.1 of the 4th Council Meeting for 2022 on 26. 08.2022 at Annamalai University.

IChE Award Certificate design.

Mr. Praveen K. Saxena and Prof. C. Karthikeyan assured that framing of new design of the existing Award Certificates would be done within a short time.

3.2 Reference item no. 3.2.1 of the 4th Council Meeting for 2022 on 26. 08.2022 at Annamalai University

Dedicated office for IChE Training Institute.

Council in its 4th meeting decided that a separate dedicated office space would be earmarked for the IChE-Training Institute. The matter has been referred to the Building Committee for



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allocation of separate office space. It was decided to allot either the current Store Room area on 2nd floor or Guest Room area on 3rd floor depending on floor area requirements. The cost estimates for office infrastructure and facilities has been worked out as **Rs. 8 Lakhs**. The council authorized Chairman, Building committee and Honorary Secretary to decide area allocation based on area requirement.

Mr. S. K. Roy, Chairman, Building Committee 2022, informed that the Building Committee in its 2nd meeting held on 03.09.2022 proposed to convert the Record Room into the office room of the IIChE Training Institute and the front portion area of the office could be utilized as record room with suitable partition cover of plywood. This covered space will house the cupboards (Readymade shelves of Godrej / Raj & Raj / Steelco make to be purchased) for safe maintaining of records. keeping would be purchased in which the records would to be kept.

The Council approved the same.

3.2 Reference item no. 3.4 of the 4th Council Meeting held on 26. 08.2022 at Annamalai University.

Pay Revision for the Headquarters Employees

Council in its 3rd meeting at NIT, Srinagar, constituted a new committee comprised of the President, Honorary Secretary, Treasurer, Chairman – Finance Committee and the Immediate Past President for 2022, to prepare the draft proposal and to place in the next Council Meeting.

It was decided that a separate meeting for this point would be arranged among the members of the said committee at CHEMCON 2022 venue.

4.0 Publication

4.1 Publication of ACMS Conference Proceedings with DOI :

Hon. Secretary informed that out of 350 papers about 80 papers have been selected for publication submitted in the three International Journals viz. (a) Materials Today Proceedings, (b) Journal of the Indian Chemical Society and (c) IIChE journal ICE published by Taylor & Francis.

As there are another 35-50 papers deserving publication, it was suggested to publish them in a book format with ISBN number & DOI. The budgetary estimate for this book publication has been worked out as Rs.30,000/-.

The Council approved the proposal and the budgeted cost.

5.0 CHEMCONs

5.1 CHEMCON 2021

The Council to note that Dr Eswaraiiah, Organizing Secretary, CHEMCON 2021 vide his email dated 02.09.2022 has sent the audited accounts of CHEMCON 2021 furnished as *Annexure – 1*. The Surplus Income over Expenditure is Rs. 84,86,497/-.



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The Council thanked the Organizing team for successful organization of the CHEMCON and with special noting for generating a good amount of surplus in CHEMCON 2021. Further, the Council requested Honorary Secretary to advise the office to request Mrs. Swati Mohanty, Chairperson of BRC with a copy to Prof. S. Basu, Chairman, LOC for payment of HQ's share out of the surplus.

5.2 CHEMCON 2022:

5.2.1 Memorial Lectures

The Council to note that consent letters have been sent to the donors of the three Memorial Lectures, intimating the Council's decision of selecting the name of the speakers.

The Council noted the same.

5.2.2 Mr. B. Chattopadhyay presented the final list of CDS Lectures which was approved by the Council.

5.3 CHEMCON 2023

Honorary Secretary reported on the preparatory meeting for CHEMCON 2023 held on 18.09.2022. The details are furnished at *Annexure - 2*.

Council noted the same.

5.4 CHEMCON 2024

Council noted that Prof. K. Mohanty, Guwahati Regional Centre vide his email dated 21.09.2022 has submitted the BID for organizing CHEMCON 2024 at Guwahati RC. Council also took note that the BIDS for CHEMCON 2024 have been received from Doaba RC and Chandigarh RC.

The Council decided to take a final decision in CHEMCON 2022.

5.5 SCHEMCON 2022

The Council noted that Dr. Rajmohan Soundararajan K, Organizing Secretary has been informed by HQ vide e-mail dated 16.09.2022 to submit the Event Report of SCHEMCON-2022 to IIChE, HQ for the perusal of the Council within 15 days from the day Congress is concluded with a copy to the concerned Regional Centre. The report shall include the recommendations of Best Papers presentation at the SCHEMCON for considering them for the VICAL Awards which are to be awarded in the next year. The names of awardees for (a) M. P. Chary award, (b) the Best Paper Presenter's Gouri Dutta Award and Late Lata Laxmi Award one each for male and female students shall be also included in the report, as these awards will be conferred in CHEMCON 2022.



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5.6 SCHEMCON 2023

Dr. Kannan circulated the draft of 1st Brochure of SCHEMCON 2023 during SCHEMCON 2022.

5.7 SCHEMCON 2024

The Council noted and approved the BID (attached as *Annexure - 3*) for hosting SCHEMCON 2024 received from Student Chapter of Rajiv Gandhi Institute of Petroleum Technology (RGIPT), Jais.

6.0 Awards

6.1 The Council approved the following awards to be awarded during SCHEMCON 2022 as recommended by the President (sl. no.1 to 3) and the Honorary Editor (sl. no.4).

1.	Acharya P C Ray Award for the Best Home Paper or Design Project Report (2 Prizes)	1st Prize Mr Jitendra Choudhary, IISER, Bhopal 2nd Prize Mr Nirmal V Jacobs, NIT, Calicut
2.	Ambuja's Best Home Paper or Design Project Report Award (3 Prizes)	1st Prize Mr Pranjal Maheshwari, RGIPT, Jais 2nd Prize Mr Akshayu Ambatkar, ICT, Mumbai 3rd Prize Mr Aniruddha Hore, IICHe & HITK
3.	Pankaj P Patel Trust Essay Competition Prize	Mr Saptarshi Mitra Heritage Institute of Technology, Kolkata
4.	VICAL Award for the Best Paper Presentation during the previous SCHEMCON (3 Prizes)	1st Prize Mr Harsha Sri Vardhan Kanuru, MANIT, Bhopal 2nd Prize Mr Abhinav Chandel, IISER, Bhopal Mr Vishrant Kumar, IISER, Bhopal 3rd Prize Ms Monika, CSIR-CSIO, Chandigarh



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7.0 Administrative Matter

7.1 Election to the Council for 2022

7.1.1 The Council was informed that the online voting for council members election is in progress and will continue up to 30th September 2022 (12.00 midnight). The results shall be announced on 8th October, 2022 (Saturday) at 1PM, because of Puja Vacation for the Institute HQ from 30th September 2022 to 6th October, 2022.

7.1.2 For opening the Election Portal, Council approved following three names.

1. Mr. D. M. Butala, President, IIChE
2. Mr. S. K. Roy, Council Member, IIChE
3. Dr. Avijit Ghosh, Returning Officer, Council Election 2022

7.2 Mr. Sandip Ghosh has submitted a letter (attached as *Annexure – 4*) in response to the demotion letter no. IIChE/Admin/Personnel-SG/06-2022/263 issued to him on 03.08.2022, with a request to fix his Basic pay within the pay band mentioned in the said letter.

Members discussed the matter and decided to adhere to the council decision arrived at the 4th council meeting of 2022. ~~There will not be any changes in the basic pay.~~

7.3 Mr. Ram Kumar Basu, Retired Employee vide his letter (Refer *Annexure-5*) dated 08.09.2022, requesting Honorary Secretary to start his pension to meet the medical expenses incurred because of his old age. Mr. Basu's pension is kept under hold from May 2022.

Council decided that the pension of Mr. Ram Kumar Basu would be kept on hold till the closure of the court case.

7.4 Council noted that out of 2 (two) years of probationary period, Dr. Sujoy Bose has completed one year of probationary period of on August 31, 2022.

The matter was referred to the Finance Committee for decision.

7.5 Release of Rs. 45000/- (Forty-five thousand) as Puja Ex-gratia to IIChE Headquarters employees mentioned as under:

- » Total nine (9) employees:
 - Regular Employee (confirmed and probationary) : 7
 - Contract Employees: 2

The Council approved Puja Ex-gratia of Rs. 45,000/- for the Headquarters employees.

7.6 The Council approved the final accounts of IIChE-HQ for the FY 2021-22 furnished at Annexure – 6.

7.7 Forgery Case at IIChE – HQ



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An amount of Rs.23,31,555/- has been shown in the Suspense Account since 1991-92 till 2017 - 18. Out of this amount the Fixed Deposits shown under the head of "Suit filed A/c" amounting to Rs.14,40,050/-, are not supported by either physical or digital format for FD Receipts / FD Certificate.

Mr. S. K. Roy placed the investigation report (attached as *Annexure-7*) in this matter.

Council took the note of same and decided that this should be discussed in the next AGM.

7.8 HQ Building:

7.8.1 Renewal of Agreement with Vani Institute for their Classroom

Vani Institute has completed 11 months tenure at IIChE HQ with subsidized monthly rent Rs. 45000/- per month due to Covid situation. It is to be renewed for another 11 months with same terms and conditions with revised rent of Rs. 80000/- per month (Excluding GST) plus separate electricity bill (As per actual) and maintenance charges of Rs 10000/- per month.

Mr. Rao, Branch Manager, Kolkata of Vani Institute informed that VANI Institute would vacate two classrooms, which are located on the first floor (660 sq.ft) and 3rd floor (1341 sq. ft). Further, Mr. Rao requested to revise the rent accordingly on pro-rata basis only for the 4th floor (1962 sq.ft). The revised Rent Agreement is attached as *Annexure- 8*.

Council noted and approved the revised rent agreement with Vani Institute for another 11 months.

7.8.2 Replacement of Lift

Council noted that work Order on M/s KONE was issued and the replacement job is under progress.

7.8.3 Construction of Rooftop Weather Protection Shed and Installation of Structure for Solar Panels

Council noted that the construction of Rooftop Weather Protection Shed has been completed and installation of Solar Panel will be taken up soon.

7.8.4 Replacement of old existing Electrical Wiring of HQ Building

Council was informed that the work will start immediately after Puja Vacation.

9.0 Membership

9.1 Honorary Fellow / Fellow

The Council considered the recommendations received from Prof Ashutosh Sharma, Honorary Secretary, Kanpur RC and the Council approved the admission of Prof. Nasib Qureshi, ARS Dept. of Agriculture, Govt. of USA and Mr. Sunil Agarwal, MD, Kamdhenu Group as Honorary Fellow of the Institute.



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- 9.2 The Council approved the admission of Life Members as furnished at *Annexure- 9A*.
- 9.3 The Council approved the admission of Life Associate Members as furnished at *Annexure-9B*.
- 9.4 The Council approved the admission of Student Members as furnished at *Annexure-9C*.
- 9.5 Organizational Member

There was no case to consider.

10.0 Regional Centre / Student Chapter Affairs

- 10.1 Council noted that till date Annual Reports have been received from the following Regional Centres:

Ahmedabad, Amaravati, Amethi, Ankleshwar, Bangalore, Baroda, Bhopal, Bhubaneswar, Calcutta, Chandigarh, Chennai, Damanjodi, Dhanbad, Hyderabad, Kharagpur, Lote, Mangalore, Northern, Pune, Trivandrum, Vapi and Waltair.

- 10.2 Council noted that annual accounts have been received from the following Regional Centres:

Ahmedabad, Amaravati, Amethi, Ankleshwar, Annamalai-Neyveli, Bangalore, Baroda, Bhopal, Bhubaneswar, Calcutta, Chandigarh, Chennai, Doaba, Damanjodi, Dhanbad, Guwahati, Goa, Haldia, Hyderabad, Kalpakkam, Kharagpur, Kochi, Lote, Lucknow, Mumbai, Mangalore, Northern, Pilani, Pune, Rourkela, Trivandrum, Vapi and Waltair.

- 10.3 Dr. Avanish Kumar, Asst. Professor, Department of Chemical Engineering, Marwadi University, Rajkot has requested for granting permission to start a new student chapter in their department under the guidance of IIChE-HQ. Twenty-four (24) students already completed the registration of IIChE Membership. As Rajkot is in Gujarat, instead of IIChE HQ, Baroda RC can be mentor and guide Rajkot, as Ahmedabad RC is practically dormant.

The Council approved the formation of student chapter at the Department of Chemical Engineering, Marwadi University, Rajkot, under the guidance of Baroda Regional Centre.

11.0 Examination

- 11.1 Council noted that viva-voce examination of Home Paper for March 2022 was conducted through online.
- 11.2 Council noted that the Associate Membership Examination for September Semester would be held in November 2022 with the changed pattern of question papers.
- 11.3 Mr. B. Srinivasa Rao (Roll No. 03/M4/28) through an email dated September 10, 2022 requested to extend the time period for completion of Associate Membership Examination. He has yet to pass 7 (Seven) theory paper and Home Paper.

The Council granted one year extension to Mr. Srinivasa Rao to complete the Associate Membership Examination.



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12.0 Committees

- 12.1 The Council approved the minutes of the 2nd Meeting of the Building Committee held on 03.09.2022 attached as **Annexure-10**.
- 12.2 The Council approved the minutes of the 2nd meeting of CHEMCON 2023 held on 18.09.2022 which are furnished at **Annexure -2**.

13.0 Other Items to be discussed with the permission of Chair

13.1 IIChE Web base portal for Industrial Polyclinic

The Council in principle approved the web-based portal for Industrial Polyclinic. However detailed discussion would be held in the next meeting.

13.2 IIChE Web base portal for “Ask the Expert”

The Council in principle approved the web based portal for “Ask the Expert”. However detailed discussion would be held in the next meeting.

13.3 National Chemical Safety Board formation

The matter was deferred to the next meeting.

13.4 Institution of new CDS “**INDORAMA DHUNSERI CHEMCON DISTINGUISHED SPEAKER AWARD**”

The Council in principle approved the institution of new CDS Award in the name of “Indorama Dhunseri Chemcon Distinguished Speaker Award”. CEO Mr. B. Chattopadhyay was requested to release the such donation amount for creating an endowment fund in IIChE, so that it would generate sufficient yearly interest and the awardee would be awarded with a silver / gold medal and an honorarium of Rs. 10,000/-.

13.5 Strong awareness and publicity for various Awards Nominations

President, desired to have wider circulation and publicity for the award nominations, so that more nomination would be received for each respective category. Members accepted the proposal and agreed for the wider circulation well in advance for every year.

13.6 Any other points

The Council desired to set up an R&D facility at Heritage Institute of Technology by providing Analytical Instruments for which a MoU can be signed between HIT and IIChE HQ. MoU will include clauses on Ownership of Analytical Instruments, Responsibility of Maintenance, Upgradation of Software / Instruments if any, rights of IIChE and HIT on the work done etc. The management of HIT would be requested to donate a dedicated space / area in their Chemical Engineering Department for housing and maintaining the Analytical Instruments. It was decided that for establishing these facilities at HIT, an amount of Rs.5 – 10 Lakh will be allotted from the surplus of future CHEMCONs.



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This will also serve as support to IICChE for getting IT exemption under head of R& D Expenditure.

13.7 Renewal of agreement with M/s Terra Green Technologies Pvt. Ltd

The agreement with M/s Terra Green Pvt. Ltd for 11 months rental has expired on August 13, 2022 and party has desired to renew the agreement for one more year.

Council agreed that the said agreement would be renewed for two more year with the same terms and conditions but with revision to increase the rent.

14.0 Date, Time and Venue of the next Council Meetings and AGM for 2022

14.1 The last and 6th Council Meeting of 2022 will be held at HBTU Campus, Kanpur on 24th December 2022 at 16.00 hrs.

14.2 AGM for 2022 will be held at HBTU Campus, Kanpur on 26.12.2022 December 2022 at 17 hrs.

14.2 The first Council Meeting of 2023 will be held at HBTU Campus, Kanpur on 29th December 2022 at 17.30 hrs.

15.0 Meeting ended with vote of thanks to all present and special thanks to Deptt of Chemical Engg, and NIT Warangal Management to host the meeting.

Dr. Avijit Ghosh
Honorary Secretary

Mr. D. M. Butala
President