



INDIAN INSTITUTE OF CHEMICAL ENGINEERS

Dr. H.L. Roy Building, Jadavpur University Campus, Kolkata 700032

Minutes of the 2nd Meeting of the Council for 2022

26.02.2022	10:00 hrs	Online: Go To Meeting
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Members Present:

Mr. D. M. Butala	Prof. M. K. Jha	Prof. C. Karthikeyan
Prof. M. V. Rao	Dr. Avijit Ghosh	Mr. S. S. Pokale
Mr. Praveen Saxena	Prof. Suddhasatwa Basu	Prof. B. P. Mandal
Dr. Madhu Agarwal	Mr. S. K. Roy	Dr. S. K. Gupta
Prof. Asit K. Saha	Prof. G. M. J. Raju	Prof. Alpana Mahapatra
Prof. K. S. Rajanandam	Prof. R. Saravanan	Dr. M. P. Jain
Prof. S. V. Satyanarayana	Prof. N. M. Surana	Prof. Anil K. Saroha
Dr. G. S. V. Ratnam	Prof. G. D. Yadav	

0.0 Condolence

- 1.0 Silent prayer for a minute was observed by the members of the Council to pay homage to Prof. R. Kumar (HF 01851).

1.0 Leave of Absence

There was no case to consider.

2.0 Confirmation of Minutes

- 2.1.1 Minutes of the 6th (last) Meeting for 2021 held on 27.12.2021 at CSIR-IMMT, Bhubaneswar were confirmed as proposed by Prof. K. S. Rajandam and seconded by Dr. Madhu Agarwal.
- 2.1.2 Minutes of the 1st meeting of the Council for 2022 held on 29.12.2021 at CSIR-IMMT, Bhubaneswar were confirmed as proposed by Prof. C. Karthikeyan and seconded by Dr. M. P. Jain.

2.0 Matters deferred from earlier and those arising out of previous meetings

- 3.1 Ref item No. 3.1 of the 6th Council Meeting for 2021 on 27.12.2021 held at Bhubaneswar.

Suggested amendment in the clauses of the Bye-laws of Regional Centre of the Institute.

In absence of any report, the matter could not be discussed. However, Honorary Secretary was requested to send reminders to all the members of the Committee.

- 3.2 Ref. item no.3.2 of the 6th Council Meeting for 2021 on 27.12.2021 held at Bhubaneswar



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3.2.1 Inaugural Programme of ACMS:

Postponement of the Inaugural Program of Platinum Jubilee Year of IIChE.

The Council noted that considering the renewed crisis, arising out of the 3rd wave of the COVID-19 Pandemic, the members of ACMS working committee in its meeting held on 09.01.2022 took the decision for postponement of the Inaugural Program of the Platinum Jubilee celebration from 24th -26th February, 2022 to 14th - 16th April, 2022 at HIT, Kolkata.

3.2.2 Sponsorship for ACMS 2022

Prof. S. V. Satyanarayana informed that he will arrange one meeting with the members of the Finance Committee of ACMS soon for raising funds.

3.3 Reference item no. 12.1 of the 6th Council Meeting for 2021 on 27.12.2021 held at Bhubaneswar.

IIChE Award Certificate design.

The Council in its 6th meeting for 2021, requested Prof. S. V. Satyanarayana to look into the matter so that modified award certificates with a new design could be ready within 45 days, beginning from January 1, 2022.

Prof. S. V. Satyanarayana assured that the design of the award certificate will be completed within 45 days.

3.4 Reference item no. 12.2 of the 6th Council Meeting for 2021 on 27.12.2021 held at Bhubaneswar

IIChE-RGIPT Scholarship

The Council, in principle, agreed to the proposal for a joint PhD scholarship Programme with RGIPT with IIChE committing to a minimum initial grant of fellowship of Rs 5000/- per month. Accordingly, the MoU (given in **Annexure- 1**) should be finalized as per the RGIPT norms.

The Council requested Mr. D. M. Butala, President and Prof. M. K. Jha, Immediate Past President to finalize the MoU for signing during the Inaugural Programme of ACMS.

3.5 Reference item no. 12.2 of the 6th Council Meeting for 2021 on 27.12.2021 held at Bhubaneswar

IIChE Training Institute

The Council in its 5th meeting 2021 decided in principle to form an online Training Board of IIChE with five (5) members. As a follow-up, the Council in its 6th meeting 2021 requested Prof. M. K. Jha to constitute the five-member board to be approved by the Council and also to place a proposal for the modalities to be adopted for imparting various training programme at IIChE.



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Prof. M. K. Jha was again requested to submit the names of the Directors for the Training Board, along with the proposal and modalities to be followed.

3.6 Ref item no. 8 and 9 of the 1st Meeting for 2022 held at Bhubaneswar

Formation of the 16 (Sixteen) Standing Committees and Other Committees for the year 2022 as per Clause 26 of the IChE Constitution

The Committees as approved by the Council are given in **Annexure – 2**. Mr. D. M. Butala, President requested the conveners of all the committees to convene at least one meeting in a year.

3.7 In accordance with the provision of the IChE Constitution (clause 24.1), Dr. Avijit Ghosh, Honorary Secretary of the Institute requested through a letter dt. 04.01.2022 to Prof. Anil D. Sahasrabudhe, Chairman, All India Council for Technical Education, New Delhi for a nominee of AICTE to the IChE Council for the current year.

Council noted that AICTE has nominated Prof. G. D. Yadav, Emeritus Professor of Eminence & Former Vice Chancellor of ICT, Mumbai to the IChE Council 2022.

The members congratulated Prof. Yadav as an Ex-officio member of the Council for 2022.

4.0 Publication

Prof. S. Basu informed that there was no significant matter to be discussed.

5.0 CHEMCONS

5.1 CHEMCON 2021

5.1.1 Council noted that HQ office has received a detailed report of CHEMCON 2021 with a list of Best Technical Papers, including the full papers (as given in **Annexure-3**) from Dr. C. Eswaraiah, Organizing Secretary, CHEMCON 2021.

5.1.2 IChE-HQ Office has received the RIL sponsorship of Rs. 24.5 Lakh (25.0 lakh less TDS of 50,000/-). Dr. C. Eswaraiah, Organizing Secretary, CHEMCON 2021 through email dated 02.02.2022 requested to release the RIL sponsorship to CHEMCON 2021 accounts.

NOTE: The Council in its 3rd meeting held on 06.06.2020 decided that HQ will retain Rs.15.0 lakh and Rs. 10.0 lakh will be transferred to the CHEMCON Organizers.

After a long deliberation, The Council resolved as follows:

To meet the expenses for CHEMCON related activities, the sponsorship amount received from Reliance Industries Ltd., will be distributed as Rs.10.0 lacs to IChE-HQ and Rs. 14.5 lacs to CHEMCON Organizers after deducting applicable TDS and any other applicable taxes in force at the time of distribution of respective share. After deducting TDS as per present rate, the distribution of RIL sponsorship amount between IChE-HQ & CHEMCON ORGANIZERS will



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work out as 41:59. The Organizing Committee is to take note of distribution formula. This is excluding the share to IIChE-HQ from surplus made from other earnings after meeting CHEMCON EXPENSES.

Further, Council decided that an Honorarium of Rs.1, 25,000/- should be presented to the Speaker by the Organizers. The Citation (Silk Scroll), Salver and a Shawl will be provided by IIChE-HQ.

5.2.1 Council noted that a website for CHEMCON 2022 has been created and it has been linked to IIChE website.

5.2.2 Memorial Lectures

Requests for inviting nomination of the speakers for the three Memorial Lectures were sent on February 02.02.2022 to all the Regional Centres as well as to the Council Members. Nominations received will be placed in the meeting.

Nomination received from	Dr H L Roy Memorial Lecture sponsored by Jacobs	Aker Powergas's Prof N R Kamath and Mrs Ruzena Kamath Memorial Lecture	Inventaa C K Murthy Memorial Lecture

President requested the members to nominate the names of the speakers of the three Memorial Lectures by 31st March 2022.

5.3 CHEMCON 2023

Honorary Secretary reported that after the completion of ACMS programme, the preparation of CHEMCON 2023 will be taken up.

5.4 SCHEMCON 2021

Dr. S. Suresh, Organizing Secretary, SCHEMCON 2021 has sent the audited accounts (given in **Annexure- 4**) of SCHEMCON 2021.

Council noted the same and requested the Honorary Secretary to request the Organizers of SCHEMCON 2021 for transferring the surplus amount to IIChE-HQ as a part of contribution of SCHEMCON 2021 based on the Guidelines of SCHEMCON.

5.5 SCHEMCON 2022

Council noted that Dr. S. Srinath sent the progress report for SCHEMCON 2022 as given in **Annexure-5**.

6.0 Awards

6.1 National Awards/Other Awards and Prizes



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The Council noted that Announcement for the award has been uploaded on the Website of the IIChE and will also be published in the first issue of the IIChE E-Newsletter.

6.2 Shah-Schulman Award for Best Ph.D. Thesis in Colloid and Surface Science in India.

The Council noted that Announcements for nomination for the award have been sent to various Universities, IITs, NITs, CSIR Labs and Chemistry Departments of several Universities (Last date of nomination is 31st May, 2022) through an email dated 04.02.2022.

6.3 The name of the award “Dr. K. Anji Reddy Innovator of the Year in Chemical Engineering and Technology in India, by publishing in the reputed International Journal in Chemical Engineering & Biotechnology/Patents of merit” is confusing to an extent. Moreover, the second part of the title (underlined and marked in bold) is grammatically not correct.

The Council approved the title of the above award as “**Dr. K. Anji Reddy Innovator of the Year Award in Chemical Engineering and Technology in India having publications in International Journals in Chemical Engineering & Biotechnology OR having Patent/(s)**”.

7.0 Administrative Matters

7.1 Recruitment of Jr. Assistant at HQ

Honorary Secretary reported that as per decision taken in the 6th meeting of the Council for 2021, an advertisement was published in three Kolkata Newspapers as well as the same was uploaded on the IIChE website, for the recruitment of one Jr. Assistant (Accounts & Admin) and one Jr. Assistant (Admin). The last date of submission of the application was 04.02.2022.

The Council formed a Selection Committee comprising of Mr. D. M. Bulala (Chairman), Prof. C. Karthikeyan (Vice-president), Prof. M. V. Rao (Vice-president), Prof. B. B. Paira (President Nominee), Dr. Avijit Ghosh (Honorary Secretary), Prof. B. P. Mandal (Honorary Treasurer), Mr. S. K. Roy (Council Nominee) and Prof. Asit K. Saha (Council Nominee). Further, the Honorary Secretary was requested to complete the recruitment process as early as possible and to report to the next Council.

7.2 Extension of service period of Mr. Suman Das, Jr. Assistant

Honorary Secretary informed that the stipulated time period of 6 (Six) months of Mr. Suman Das as Jr. Assistant on adhoc basis has been completed on 15.02.2022.

The Council decided to extend his time period for another three months with the same terms & conditions.

7.3 Issues related to Registrar of Societies related

The Annual Return was submitted online in January 2021 to Registrar of Societies for the year 2019-20. On December 2021, Registrar of Societies intimated that the Annual Return has been rejected due to bad quality of scanned documents. In January 2022, it was resubmitted online. The matter is presently pending before the Registrar of Societies. Once the Annual Return is approved, the Return for 2020-21 will be submitted.



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The Council noted the same.

7.4 Painting of Dr. H. L. Roy Building exterior

Council noted that NIT for painting of the HQ building was floated. The Council requested Honorary Secretary to advise the office so that the exterior painting of Dr. H. L. Roy Building could be completed before the ACMS programme.

7.5 Departure of ICC (Indian Chemical Council) from IChE-HQ premises

After clearing the monthly rent up to December 2021 and all other pending dues, Indian Chemical Council vacated the office rooms in the month of January.

Council noted the same.

7.6 Rent agreement for office space in HQ Building premises

7.6.1 Rent agreement with Education World Society

The Council in its 5th meeting for 2021 approved in principle the proposal of ROBO AI ACADEMY for setting up a Robotic Skill Centre at IChE-Headquarters building and requested Honorary Secretary to advise the Headquarters office for preparing a draft MOU for placing it in the next meeting. Accordingly, Headquarters Office has demanded Rent of Rs. 15000/- + 18% GST plus electricity charges as per the actual consumption for the Small Room on the Ground Floor. In reply, ROBOI ACADEMY requested the IChE-Headquarters Office to consider the rent amount Rs. 12,000/ + 18% GST plus the actual electricity charges for first 22 months. From the 23rd month onwards, they agreed to pay the rent amount of Rs. 15,000/ + 18% GST plus electricity charges.

Further, Mr. Samaresh Sarkar, through an email dated 11.02.2022 requested that the MoU should be in the name of **Education World Society**, as a parent organization of ROBO AI Academy and instead of the small room on the ground floor, they are interested the big room and a class room with capacity of 75-80 students. They want to start their programme from 01.04.2022. Accordingly, the MoU for renting the big room in the ground floor was prepared with monthly rent of Rs 19,000/- plus GST, Rs 1,000/- per month towards maintenance charges and electricity charges as per actual consumption

The Council approved the same.

7.6.2 Rent agreement with Vani Institute for office premises

Similarly, rent of Rs.23, 000/- per month + 18% G.S.T plus the actual electricity charges for allocation of two rooms (non-attached bath) in the 3rd floor to Vani Institute has been demanded through email dated 18.01.2022. On discussion, Vani Institute has agreed with a monthly rent of Rs 20,000/- + 18% GST plus electricity charges as per actual. Accordingly, the draft Rent Agreement (given in **Annexure-6**) has been prepared.

The Council approved the same.



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NOTE: The agreement for leave and License with Vani Institute was supposed to be signed in the month of June 2021 but due to pandemic situation, it has been delayed and signed on November 2021 with effect from 1st November 2021. Accordingly, the invoices for the month of November 2021, December 2021 and January 2022 have been raised. Rs.1,00,000/- payment has been received from Vani Institute.

The Council noted and approved the same.

Further, Vani Institute through email dated February 24, 2022 made a request to the Honorary Secretary for considering 25% concession (for February, March & April 2022) on the monthly rent of Rs 45,000/- for using the class rooms at Dr. H. Roy building due to very low admission but from May 2022, Vani Institute agreed to pay Rs 45,000/- per month.

The Council considered the request of Vani Institute and agreed to give 25% concessional rent for the month of February, March & April 2022. Further, the Council made it clear that no such request would be entertained in the future.

7.7 Renovation of Auditorium

It has been observed that the average yearly booking of the Auditorium is only for 65 – 70 days keeping rest of the year remains unutilized. To utilize the auditorium in more useful way, it is suggested to refurbish its sitting arrangements in such a way that it can be used for Seminar/workshop and also as a class room purpose. The tentative estimate was Rs. 8.0 lakh.

The Council approved the proposal with tentative cost of Rs. 8.0 lakh and requested Honorary Secretary to go ahead.

7.8 Financial contribution of Calcutta RC towards monthly Maintenance Charge & Electricity Bill

The Building Committee in its 2nd meeting held on 08.06.2019 recommended to request Calcutta RC to contribute a sum of Rs.10,000/- per month to IICHe-HQ towards compensating the expenditure towards Maintenance Charge & Electricity Bill. The same was approved in the 4th meeting of the Council for 2019 dated 20.07.2019 at Trivandrum.

After a long deliberation, Council opined that the President will write a letter to the Calcutta Regional Centre for contributing some amount to HQ towards maintenance charge & electricity bill.

8.0 Online Training Programmes

Registration of First batch of OIP 2022 has been completed on 10.02.2022. Total no. of registered candidates is 550.

The Council noted the same.

9.0 Membership

9.1 Honorary Fellow / Fellow



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As per the standing practice, the Council elected Prof. M. K. Jha, Immediate Past President, as Fellow of the Institute.

- 9.2 Council to approve admission of Life Members as given in **Annexure- 7A**.
- 9.3 Council to approve admission of Life Associate Members as given in **Annexure-7B** .
- 9.4 Council to approve admission of Student Members as given in **Annexure-7C** .
- 9.5 Organizational Member
- 9.5.1 An application for Life Organizational Membership (Industrial) of the Institute was received from Terra-Green Technologies Pvt. Ltd along with online payment of Rs. 29,500/-. The balance amount of Rs. 1180/- has also been received.

The Council approved the Life Organizational Membership to Terra-Green Technologies Pvt. Ltd.

- 9.5.2 An application for Life Organizational Membership of the Institute was received from B. V. Raju Institute of Technology, Narsapur along with online payment of Rs. 29,500/-.

The Council approved the Life Organizational Membership to B. V. Raju Institute of Technology, Narsapur.

- 9.6 Organizational Membership drive

President requested all the Council Members to use their good offices and contacts for becoming the Organizational Member of the Institute.

10.0 Financial Matters

- 10.1 Budget

A Budget Estimate for the year 2022-2023 was prepared by the office and was placed in the 1st meeting of the Finance Committee held on 02.02.2022. Committee recommended to place the budget in the Council for final approval. The Budget Estimate is given in **Annexure-8**.

The Council approved the proposed budget as given in the Annexure.

- 10.2 Income tax related issues/Update

AY2020-21 (FY 2019-20) – As per email dated 28.01.2022 received from Income Tax Dept, refund has been generated for the financial year 2019-20 (AY-2020-21), but the Income Tax Dept. has proposed to adjust the refund amount with their outstanding demand of Rs. 14,07,800/- for AY-2013-14. Appeal has already been filed by the Headquarters with the National E-Assessment centre on 24.04.2021 and a response against the outstanding demand has also been submitted on 07.02.2022.

The Council appreciated the efforts made by the accounts department under the guidance of the Honorary Secretary.



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10.3.1 Subvention for SCs/ RCs

The Finance Committee in its 1st meeting held on 02.02.2022, made the following recommendations:

Subvention for SC:

- All the Student Chapters will be encouraged to open a bank account.
- The Subvention of the Student Chapter will be released to their respective bank account with an intimation to the concerned Regional Centre subject to receipt of Audited Annual Accounts by the respective Regional Centre and shown in Regional Centre's Annual Audited Accounts.
- In absence of any bank account, the Student Chapter has to submit a claim form (the format to be provided by the Headquarters) through the concerned Regional Centre so that the Subvention amount could be transferred to the account of respective Regional Centre with an intimation to the respective Student Chapter.
- No Subvention will be given if the Statement of Accounts is not submitted to the Headquarters / Regional Centre in due time for every FY. Subvention will not be carried forward under any condition.
- The basis (Time Period) for calculating Subvention will be the current Financial Year only.
- For Student Chapters, the one-time Subvention will be released at the rate of 50% of the amount, the concerned SC is eligible to receive.

10.3.2 Subvention for the RC:

The Subvention amount for the RCs will be calculated on the basis of current Financial Year. It should be a one-time payment for every new member. The committee proposed the following slabs for release of Subvention to RCs based on the total membership fees received:

No of LAM/LM enrolled in a Financial Year	% Subvention on eligible amount of Membership Fees received
Up to 20 members	10
Above 20 members	15

The Council approved the same and requested Honorary Secretary to advise the office for sending the necessary information to all the Regional Centres and Students' Chapter.

11.0 Regional Centre / Student Chapter Affairs

- 11.1 Prof. T. K. Manna, Honorary Regional Secretary, Haldia Regional Centre, through an email has requested Honorary Secretary to release him from the post of Regional Secretary due to his personal health issue.



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Council accepted the resignation of Prof. T. K. Manna and decided that Prof. S. B Kuila would take the charge as Honorary Regional Secretary of Haldia Regional Centre.

11.2 Formation of new ECs for the period 2021-2023

The Council in its 6th meeting for 2021 decided that the Regional Centres at Jaipur, Roorkee, Damanjodi, Bangalore and Kharagpur should form new EC for the period 2021-23 within 45 days starting from 1st January, 2022.

As a follow up, communications have been sent to all the Regional Centres accordingly.

Only Kharagpur RC and Damanjodi RC so far sent the list of names for the new EC for the period 2021-23.

The Council noted the same and requested Honorary Secretary to advise the office for further follow-up.

11.3 Regional Centre at Bhopal

Council in its 4th meeting for 2021 decided the formation of Regional Centre at Bhopal subject to fulfilment of the criteria as laid down in the Constitution. Accordingly, Headquarters Office has requested Dr S. Suresh, MANIT, Bhopal and Dr. S. Chakma, IISER, Bhopal to submit the NOC from their respective Institute for formation of the RC within the premises of their respective Institute. In reply, Dr. S. Chakma and Dr. S. Suresh both have submitted the NOC from their respective departments.

The Council decided that the address of the Honorary Regional Secretary will be the official communication address of Bhopal Regional Centre.

11.4 Eligibility Criteria to become EC members of RC

To enhance the membership of IIChE, the Council in its 4th meeting for 2021 recommended offering discounts to the Student Members for becoming the Life Associate Member of the Institute. The proposal was ratified in the AGM 2021. Now, to give additional weightage to the category of the Life members, the Council may consider making Life Membership compulsory to contest elections for the Regional Centre ECs. Accordingly, no Life Associate Member should be eligible for contesting EC election in the Regional Centre. This, in turn, will generate revenue for the Institute.

The Council after a long deliberation decided that the members of the EC of any Regional Centre should preferably be the Life Members of the Institute. The Council further desired that the Chairman and the Regional Secretary should take the initiative to motivate the Life Associate Members in their EC for converting them into Life Members of the Institute.

12.0 Examination

12.1 Council noted that results for September 2021 theory examination held through online was published.



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12.2 The mode of examination for March 2022 examination.

Dr. Madhu Agarwal, Honorary Controller of Examinations informed that the March 2022 Semester Examination will be held through offline in the month of May 2022.

12.3 Mr. Srinivas Nakka, Roll No. 03/S5/303 has made a request to suitably extend time period for completion of the AMIChE course. He has completed all theory papers and only the Home Paper is left.

12.4 Mr. Ch. Krishna Chaitanya, Roll No. 05/S3/292 has made a request to extend the time period by two (2) years for completion of the AMIChE course. He has completed all theory papers and only the Home Paper is left.

12.5 Mr. Ardhendu Jana, Roll No. 06/M6/58 has made a request to extend time period for completion of the AMIChE course. He has three (3) theory papers and the Home Paper left for completion.

12.6 Mr. Shivendra Prakash, Roll No. 06/S6/416 has made a request to extend time period for completion of the AMIChE course. He has five (5) theory papers and the Home Paper left for completion.

The Council granted one year extension to Mr. Srinivasa Rao, Mr. Ch. Krishna Chaitanya, Mr. Ardhendu Jana and Mr. Shivendra Prakash for completing the Associate Membership examination.

13.0 Committee

13.1 The Council approved the minutes of the 1st Meeting of the ACMS working Committee held on 09.01.2022 through online as given in **Annexure-9**.

13.2 The Council approved the minutes of the 1st Meeting of the Finance Committee held on 02.02.2022 online as given in **Annexure-10**.

14.0 Other Items to be discussed with the permission of Chair

Co-option to the IChE Council 2022.

Council unanimously agreed Prof. A. S. K. Sinha, Director, RGIPT, Jais as Co-opted member of the Council for 2022.

15.0 Date and Venue of the next meetings