

**Indian Institute of Chemical Engineers
Calcutta 700 032**

Ref. No. SKD/A-4/2018/

16.01.2019

MINUTES OF THE SEVENTY-FIRST ANNUAL GENERAL MEETING

Venue: IT Department, NIT Jalandhar

Date & Time: 28.12.2018; 17.50 hr.

Members Present

45 (Forty-five) Corporate Members were present (List enclosed).

Prof Vinay K Srivastava, President of the Institute for 2018, chaired the meeting and called the meeting to order.

0.0 Condolence

Prof S K Das informed receipt of the communication during the year in regards to the passing away of the following members:

Prof (Dr) M R Panigrahi (LM 10619), Dr J S Murthy (LAM 17211), Mr R P Gupta (LM 02437), Dr S K Mukherjee (LF 00118), Prof B R Saha (LM 06423), Mr B Bhattacharjee (HF 03487), Dr N D Ganguly (LM 05079), Dr C M Lakshmanan (LF 00738), Dr P S Sankara Rao (LM 05458), Prof U P Ganguly (LM 01054), Prof P S Ramachandran (LM 03022), Prof M R Chivate (LM 00979) and Prof D K Acharjee (LM 03281)

The members observed silence of one minute to pay homage to the departed souls of the above mentioned members.

Honorary Secretary also informed that condolence messages had been sent to the families of the departed members with due regards to the departed soul and further encouragement to them at the time of their grief.

1. Confirmation of the minutes of the Seventieth Annual General Meeting of the Institute held on 28.12.2017 at Haldia Institute of Technology, Haldia

The minutes of the 70th (Seventieth) Annual General Meeting held on December 28, 2017 at MBA Seminar Hall, Haldia Institute of Technology, Haldia as circulated on November 24, 2018 by Prof Sudip K Das, Honorary Secretary, were confirmed, as proposed by Prof V K Srivastava and seconded by Mr Praveen Saxena.

2. Consideration and Adoption of the Annual Report for 2017-2018 (from 01.04.2017 to 31.03.2018)

Prof Sudip K Das, Honorary Secretary read out portions from the Annual Report of the Institute, as circulated amongst the members.

The meeting adopted the Annual Report of the Institute unanimously, as proposed by Mr M P Jain and seconded by Dr Avijit Ghosh with some corrections such as:

a) in page 14, sl. no. 29 to 31, who have registered after 2013 should be deleted.

b) item no. 7.0 (j) – Alternate nominee – Dr M K Bhattacharjee, who has expired should be noted.

3. Consideration and Adoption of Audited Statement of Accounts of the Institute for the year ended 31st March 2018

The audited accounts for the year 2017-18 was read by Dr M S Rao, Honorary Treasurer with special mention of certain salient features of the consolidated accounts.

After deliberations, the meeting adopted the Audited Statement of Accounts of the Institute unanimously, as proposed by Prof I M Mishra and seconded by Mr M P Jain.

4. Decision on revocation of suspension order on Dehradun, Dhanbad, Durgapur, Goa, Kalpakkam, Lucknow (received on 11.10.2018), Pondicherry (received on 17.11.2018) and Waltair (received on 15.11.2018)

Honorary Secretary explained about the Council's views on the suspension of some Regional Centers owing to:

- non-receipt of annual report
- non-receipt of annual accounts

The Council in its 5th meeting recommended to follow up with RCs and suggested for suspension of RCs till they have not submitted their annual reports and audited accounts duly signed by the office bearers of the Center.

The members thereafter decided to revoke suspension order from Lucknow, Pondicherry and Waltair Regional Centres.

5. Decision on action in respect of non-receipt of audited accounts from Regional Centres

Dehradun, Dhanbad, Durgapur, Goa and Kalpakkam Regional Center have not submitted A/c for 2017-18.

The members decided that the defaulting Regional Centre(s) would be suspended and their Bank A/c. (s) would be sealed till the submission of the Annual Report and Audited statement of A/c. by the Regional Centre(s) in prescribed format. The members further decided that the Chairman, Honorary Secretary and Treasurer of the defaulting centre should be suspended during the tenure.

Prof Sudip K Das, Honorary Secretary informed that the necessary information related to GST had been sent to all Regional Centres. Till now, headquarters received the GST Registration Certificate from Chennai, Guntur, Mumbai and Northern Regional Centres. Ankleshwar and Hyderabad Regional Centres have informed that their applications are under process.

6. Appointment of Auditors for the financial year 2018-2019 and fixation of their remuneration

M/s N. Chatterjee & Associates, Chartered Accountants, 40/6, Dharma Das Kundu Lane, Howrah 711 102, West Bengal expressed their willingness through letter dated 19.12.2018 for auditing of IChE HQ account for the financial year 2018-2019. As M/s N. Chatterjee & Associates worked for two years, the meeting resolved to appoint M/s N. Chatterjee & Associates, Chartered Accountants, as Auditors of the Institute for the Financial Year 2018-2019 on the same terms and conditions as given below:

Services	Remuneration
Auditing of IChE Headquarters Accounts, Consolidated Accounts, online filing of Form 10B, I T Return, Form 10/ 9 and advice on Income Tax & TDS related matters.	Rs. 22,000/-

7. Announcement of the names of the new members elected to the Council for 2019 in the vacancies caused by retirement

Prof Sudip K Das, Honorary Secretary announced the names of the newly elected Council members for the period 2019-2021. E-Voting was conducted for the first time.

South Zone	Dr G S V Ratnam
	Prof S V Satyanarayana
West Zone	Dr Madhu Agarwal
	Mr D M Butala
	Dr M P Jain
	Prof Alpana Mahapatra
	Mr Praveen Saxena

The Members welcomed the elected members for joining the New Council.

8. Consideration of any other business with the permission of the chair

8.1 Prof Sudip K Das, Honorary Secretary informed the members that the requests of the members of the Executive Committee of the IChE Guntur Regional Centre, the Council resolved that henceforth the name of the "Guntur Regional Centre" would be called as "Amaravati Regional Centre".

The members approved the same.

8.2 Prof. G D Yadav suggested the following in the AGM:

- Institutional membership otherwise no award including student awards
- All student chapters in institutions should make their institute member.
- CDS awardees to be made Life Members if they are chemical engineers or fellows of national or international academies. Deduct the fees from the honorarium.
- No honorarium but plaque.
- Associate Member Examination
- HQ repairs. Space for bank on campus.
- No date change of CHEMCON must be informed to all regional centres. The Council should not accept it. Pass a resolution.
- Budget of CHEMCON. 80% should be recovered through delegate fees to encourage attendance.
- Endowments created are not used. Excel, Lupin, GDY. Accumulated interest is to be put into all Endowments to reduce income.
- Student Chapters monthly lectures by some eminent chemical engineer from the region
- Every Council Member must get at least one sponsor. Otherwise he pays as a delegate.
- IChE should use MIS where all Regional Centres are connected. For this each and every activity must be defined and flow charts should be created. One of the Regional Centres should be assigned this job. Rich or Bigger Regional Centre should do it.
- Regional Centre bidding for the CHEMCON or Schemcon should give an undertaking that they will submit the audited accounts within 3 months otherwise the Organizing Secretary and Chairman RC will be held responsible for financial liabilities.
- Create Apps for IChE and CHEMCON or schemcon. Give this job to the student chapter.
- Regional Centres annual report should be on the website. Let others know.

8.3 Prof Ajay Dalai suggested that the all activities of the Council are to be completed before the start of the CHEMCON.

8.4 Mr Shyam Bang suggested

- AGM should be organized before the 30th September (last day of IT return)
- Regional Centres should be paid their tax liability and Headquarters paid tax.

Prof Vinay K Srivastava, President thanked the Council members, the members of the Executive Committees of Regional Centres as well as of Students Chapters and the members of the institute for extending sincere help and co-operation in all activities during the year.

The members conveyed their gratitude and thanks to the President and outgoing Council members for the services rendered during the year for the growth of the Institute.

The meeting ended with a vote of thanks to Chair.

Vinay K Srivastava
President

Sudip K Das
Honorary Secretary

List of Corporate Members Present

Sl. No.	Name	Membership No.	Sl. No.	Name	Membership No.
1	Anhuradha S	LAM 27041	24	Mandal D	LF 09455
2	Anita K	LM 13544	25	Mishra I M	LM 35485
3	Arrivukkarasan S	LAM 27044	26	Naik S C	LF 01720
4	Badrinarayan K A	LM 22739	27	Prasad T L	LM 09599
5	Bandyopadhyay Amitava	LM 09556	28	Rajasimman M	LM 26997
6	Bang Shyam	LM 07736	29	Ranga Rao M	LM 09037
7	Bansal Ajay	LF 11337	30	Rao M S	LM 13568
8	Barik Kashinath	LAM 53471	31	Ratnam G S V	LM 10189
9	Basava Rao V V	LM 11006	32	Rattan Gaurav	LM 31348
10	Butala D M	LM 03306	33	Rattan V K	LF 04433
11	Chaurasia S P	LM 08721	34	Sambi S S	LM 20825
12	Dalai Ajay	LF 27349	35	Saroha Anil K	LF 27776
13	Das S K	LM 08450	36	Satyanarayana S V	LM 13586
14	De P	LF 07449	37	Saxena Dhawal	LM 43343
15	Deb Barman Santosh	LM 57421	38	Saxena Praveen	LM 24415
16	Ghosh Avijit	LM 50202	39	Shyam Sunder R	LM 19226
17	Gokul D	LM 32426	40	Srivastava Vinay K	LM 07839
18	Gupta S K	LM 19814	41	Srivastava V K	LF 09483
19	Jain M P	LM 08262	42	Thakar S I	LM 29117
20	Katti S	LF 20067	43	Udaiyanathan V	LM 13280
21	Kumar Kisalay	LAM 60833	44	Venkateswara Rao M	LM 06492
22	Kundu Gautam	LM 08561	45	Yadav G D	LF 08450
23	Mahapatra A	LM 20164			