



INDIAN INSTITUTE OF CHEMICAL ENGINEERS

Ref: WO/Bldg/ 17-18/01

Date: 20.12.2017

M/S Art & Architecture

74, Pallishree

Kolkata- 700 092

Subject: Repair of HQ Building- 1st Phase

Kind attention: Mr Golap Majumder, Propreitor

Dear Mr Majumder.

This is with reference to the subject as mentioned above and the offer dated 08/11/17, submitted by you in this connection. Pursuance to our various discussions, we are now pleased to place this Work Order on you for undertaking the repair jobs as detailed in the detailed Bill of Quantities enclosed herewith as Annexure- 1.

Salient terms of the Work Order are as follows:

1. Main Heads of Work and Lump sum Price

- a) Brick Work, Plaster Work, Inside Painting etc. : Rs. 1,70,612.00
- b) Plumbing work (Inside and Outside the Building): Rs. 2,15,560.00
- c) Wall and Floor Tiles in the Toilets : Rs. 1,80,000.00
- d) **Total Price of above items including supply : Rs. 5,66,172.00**

2. Completion Period: as indicated by you the time of completion for the above jobs is estimated as three (3) months from the date of this work Order . You are advised to prepare a completion schedule in discussion with Mrs. Dulu Das so that the jobs can progress smoothly without causing any disturbance to other activities like normal running of Offices, Meetings in the Auditorium and the Seminar Hall and other programmes.

3. Additional Jobs: This being a Repair job, there could be a situation when additional works would be necessary to be undertaken. Under such circumstances, you shall discuss with the concerned people the new scope of work and corresponding Price before taking up the additional work or Supply.

4. Unit Rates: The Rates shall remain firm till completion of this work. The Total Price would be computed on the basis of actual quantities used.

5. Terms of Payment:

- i. Mobilisation advance of 10% would be released along with the Work Order. We have released the advance of 10 % amounting to Rs.56,617/- vide our Cheque no 502524 dated 27.12.17.
- ii. Material Supply -30% of the Total Price shall be released on receipt of Materials at Site.
- iii. Progressive Payment- 40% of the Price of the completed job shall be released against Progressive Bills .
- iv. 10% of the total Price shall be released on completion of the total work.

*Received
G. Raju
22/12/2017*

*Handy secy
Checked the measurement
as done by Golap Babu.
Dulu Das
12/18*



INDIAN INSTITUTE OF CHEMICAL ENGINEERS

- v. 10% shall be retained till 3 months from the date of completion of the work and shall be released after adjustment, if any, against repairs or defects in supply.
6. **Normal Working Hours:** The work of repair and construction would be normally undertaken during working days from 10-30 AM to 5-30 PM. In case of jobs to be completed on an emergency basis, you shall have to take approval from the office.

This Work Order is given to you in duplicate. You may please sign the duplicate copy and submit to us as a token of your acceptance of the Terms and Conditions.

Yours sincerely

Dipak Dutta
Honorary Secretary

Enclosed: as stated



INDIAN INSTITUTE OF CHEMICAL ENGINEERS

Ref: WO/Bldg/ 17-18/02

Date; 10.04.2018

M/S Art & Architecture

74, Pallishree

Kolkata- 700 092

Subject: Amendment of Order on Repair of HQ Building- 1st Phase

Kind attention: Mr Golap Majumder, Propreitor

Dear Mr Majumder.

This is with reference to our Work Order ref: WO/Bldg/17-18/01 dated 20.12.2017 on the subject as mentioned above against your offer Ref Qut-2 (Revised)/IIChem Engin/Oct-2017 dated 08/11/17, submitted by you in this connection.

Salient terms of the above Work Order were as follows:

1. Main Heads of Work and Lump sum Price

- a) Brick Work, Plaster Work, Inside Painting etc. : Rs. 1,70,612.00
- b) Plumbing work (Inside and Outside the Building): Rs. 2,15,560.00
- c) Wall and Floor Tiles in the Toilets : Rs. 1,80,000.00
- d) **Total Price of above items including supply** : Rs. 5,66,172.00

The above break-up of Prices were submitted by you and those formed the Annexure-1 as attachment to that order. As discussed with you, you had thereafter submitted the individual Price list against b) above, which now constitute a part of Annexure 1 in place of the earlier attachment and is attached as Annexure 1.2.

1.1 Amended Scope of Work & Services and Price

The above Scope of Work and Services had been revised in discussion with you in view of priority of repair, exigency of time which had thereby effected some changes in the Scope, which mainly now comprise:

- You have submitted your revised offer ref: Qut-2 (Toilets)/IIChem Engin/April 2018 dated 03.04.2018, which is attached as Annexure 2. This has indicated the following:
- Additional work including thorough repair of 5 toilets amounting to extra Price of Rs. 4,26,966/-.
- Reduction of work including in other 8 toilets mainly amounts to reduction of Price. Rs. 2,26,782/- .
- Resultant increase of Price is Rs.2,00,184/-, which is rounded off to Rs2,00,000/-
- The Price is now calculated at Rs. 7,66,172/- [Rs.5,66,172/- (+) Rs. 2,00,000/-]
- **Final Price is negotiated at Rs.7,50,000/-**

Shouba Mondal
26.4.2018




INDIAN INSTITUTE OF CHEMICAL ENGINEERS

Terms and Conditions of our previous order shall remain unchanged, as would be generally as following:

2. **Completion Period:** as indicated by you the time of completion for the above jobs is estimated as three (3) months from the date of this work Order. You are advised to prepare a completion schedule in discussion with Mrs. Dulu Das so that the jobs can progress smoothly without causing any disturbance to other activities like normal running of Offices, Meetings in the Auditorium and the Seminar Hall and other programmes.
3. **Additional Jobs:** This being a Repair job, there could be a situation when additional works would be necessary to be undertaken. Under such circumstances, you shall discuss with the concerned people the new scope of work and corresponding Price before taking up the additional work or Supply.
4. **Unit Rates:** The Rates shall remain firm till completion of this work. The Total Price would be computed on the basis of actual quantities used.
5. **Terms of Payment:**
 - i. Mobilisation advance of 10 % amounting to Rs.56,617/- has been released vide our Cheque no 502524 dated 27.12.17.
 - ii. Material Supply ⁵⁰²⁵⁰⁴ -30% of the Total Price shall be released on receipt of Materials at Site.
 - iii. Progressive Payment- 40% of the Price of the completed job shall be released against Progressive Bills.
 - iv. 10% of the total Price shall be released on completion of the total work.
 - v. 10% shall be retained till 3 months from the date of completion of the work and shall be released after adjustment, if any, against repairs or defects in supply.
6. **Normal Working Hours:** The work of repair and construction would be normally undertaken during working days from 10-30 AM to 5-30 PM. In case of jobs to be completed on an emergency basis, you shall have to take approval from the office.

This amended Work Order is given to you in duplicate. You may please sign the duplicate copy and submit to us as a token of your acceptance of the Terms and Conditions.

Yours sincerely


Prof. Sudip K. Das
Honorary Secretary

Enclosed: as stated

pad: Payment Received Statement (I.I.C.Eng.)

W.O.Amount : Rs.5,66,172.00)

BILL AMOUNT			PAYMENT RECEIVED					DUE AMOUNT (Rs.)
Sl. No.	Bill No.	Amount	Sl. No.	Date	Cheque Amount	Deduction I.Tax	Total Received	Amount
2017-2018								
1.	3 / I.I.Chem.Eng./17 - 18 Date: 01.02.2018	1,29,626.00	1.	2 Jan.'18	56,617.00	X	56,617.00	502504 dt.27.12.17
			2.	14Feb'18	49,500.00	500.00	50,000.00	001342 dt.12.02.18
2.	4 / I.I.Chem.Eng./17 - 18 Date: 12.03.2018	47,736.00	1.	2 April 2018	47,259.00	500.00	47,736.00	001431 dt.26.03.18
2018 - 2019								
3.	New Job Date:19.03.2018	ADVANCE	1.	19.03.18	99,000.00	1,000.00	1,00,000.00	001417 dt.17.03.18
4.	Do. Date:05.05.2018	ADVANCE	2.	05.05.18	1,98,000.00	2,000.00	2,00,000.00	001498 dt.
5.	2/I.I.Chem.Eng./18-19 Date:06.06.2018	3,95,560.00						
		5,72,922.00			4,50,376.00	4,000.00	4,54,376.00	1,18,546.00

Art & Architecture

As per work order no. NO/Bldg/17-18/01 dt. 20.12.2017

Sl. no.	Memoranda/Bill no.	Bill Amt	Amt paid by till	TDS	Remarks
1)	As per terms of K/O M. NO/Bldg/17-18/01 dt. 20.12.2017 Total Amt 5,66,172.00 10% Advance paid	10% 56,617.00	Advance 56,617/- vide Chq. no. 502504 dt. 27.12.20	no TDS	As per revised work order no. NO/Bldg/17-18/02 dated 10.04.2018 (received by Prakash 4.18) the final price was negotiated at Rs. 7,50,000/- But while submitting the final bill you didn't enclose the copy of revised W/O. Hence excess payment of Rs. 91,980/-
2)	3/11 Che. Engrs/17-18 dt. 01.02.18	1,29,626.00	Partly 49,500/- Ch. no. 001342 dt. 12.2.18	10% TDS 500/- Ch. no. 001343 dt. 12.2.18	
3)	As per K/O dt. 20.12.17 Ref. no. 1/A2 interesting/PAE dt. 5.2.18	1,00,000.00	Partly 99,000/- Ch. no. 001417 dt. 12.3.18	10% TDS 1000/- Ch. no. 001418 dt. 12.3.18	
4)	4/11 Che. Engrs/17-18 dt. 12.3.18	47,736.00	Full paid 47,259/- Ch. no. 001431 dt. 26.3.18	10% TDS 477/- Ch. no. 001432 dt. 26.3.18	
5)	As per O/M dt. 20.12.17 Ref. no. 2/A2 interesting/PAE dt. 2.4.18	2,00,000.00	1,98,000.00 Ch. no. 001498 dt. 24.4.18	10% TDS 2,000/- Ch. no. 001499 dt. 24.4.18	
6)	As per K/O dt. 20.12.17 Ref. no. 2/interesting/18-19 dt. 6.6.18	3,95,560.00	3,91,604 Chq. no. 001596 dt. 7.7.18	10% TDS 3,956/- Ch. no. 001597 dt. 7.7.18	Please clarify the reason and refund the excess payment.

Rs. 9,29,539.60

8,41,980.00 TDS. 7,938/-



16/5/19

Ref. No. 1 /I.I.Che.Engs. /18-19
Date : 06.06.2018

ART & ARCHITECTURE

74 - Pallisree, Kolkata - 700092
GSTIN : 19AEYPM 8020 N1ZL

To
The Honorary Secretary,
Indian Institute Of Chemical Engineers,
Jadavpur University Campus,
Raja Subodh Chandra Mullic Road, Kolkata -700032.

(Ref . Work Order Dtd.20.12.2017)
Name of Work : Repair of H.Q. Building (Phase : I)

Dear Sir,
With due respect I would like to let you know that I am going to visit U.S.A. in the month of June last week,2018.

So, I am requesting you to make an arrangement to pay the due amount to my Bank Account directly.

Hereunder I am producing you the necessary Bank Document say Bank Account No. and IFSC No. along with a Cross Cheque.

Hope you will take the necessary action and oblige.

Thanking you.

Bank A/C No. 0402210006481
IFS Code No. UTBI0BIJ 177

Hony Secy
Your kind approval is
requested to release the payment.
Date: 7/7/18

936
18/6/18

Passed for payment Rs. 3,91,604/-
<i>SPM</i> Honorary Secretary

For Art & Architecture
S. Rajumdhur
Proprietor

Passed for payment Rs. 3,956/- (TDS)
<i>SPM</i> Honorary Secretary

PAD ART Letter - 1, I.I.Che.Eng, 06 06.2018

The Job mentioned
herein has been
completed satisfactorily.
Date: 5/7/18

SPM
18/6/18
Payment may be deposited to
account MBI Bisorgan College
Date: 5/7/18