



INDIAN INSTITUTE OF CHEMICAL ENGINEERS

Dr. H. L. Roy Building, Jadavpur University Campus,
Raja Subodh Ch Mullick Road, Post Box 17001, Kolkata 700 032, India
Tel : (033) 2414-6670, 2412-9314, Fax : 2414-6670, Gram : IIChE
E-mail : ~~iiحه@iiحه.org.in~~ ~~iiحهhq@iiحه.org.in~~ ~~iiحهhq@iiحه.org.in~~
Website : www.iiحه.org.in *iiحهhq@gmail.com*

REF. NO. : AG/TENDER/WEBSITE/2021/219

iiحهhq@iiحه.org.in



INDIAN INSTITUTE OF CHEMICAL ENGINEERS

OPEN TENDER FOR MAINTENANCE, RENEWAL & DEVELOPMENT OF WEBSITES OF IIChE

Documents

Part – I, General conditions

Part II, Special conditions

Tender No. IIChE/website/01/2021

September, 2021

Indian Institute of Chemical Engineers

Dr H L Roy Building

Jadavpur University Campus

Raja S.C. Mullick Road

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TOP SHEET

TENDER DOCUMENT NO. IIChE/website/01/2021

Indian Institute of Chemical Engineers (IIChE) invites Quotation/Tender from resourceful and bonafied contractors for the following work:

1.	Name of work:	MAINTENANCE, RENEWAL & DEVELOPMENT OF WEBSITES of IIChE
2.	NIT No.:	IIChE/website/01/2021
3.	Estimated Cost:	NIL
4.	Earnest Money to be deposited:	NIL
5.	Date of issue of tender:	10.09.2021
6.	Cost of Tender Papers:	NIL
8.	Last date and time of Tender submission:	17.09.2021 up to 4:00 p.m.
9.	Date and time of tender opening:	18.09.2021 at 2:00 p.m.
10.	Eligibility of receiving tender paper:	Valid Trade License, GST No. PAN No., Credential (50% of the Estimated value of the NIT), if required.

When the partnership will be constituted and deed will be executed, The working bidders should submit a list of works executed / now being executed by them with their value and Agreement No. with the tender Name and address of party to whom they constituted the business.

The Indian Institute of Chemical Engineers (IIChE) with its Head office at Kolkata since 1947 and its 42 Regional Centres and 172 Student Chapters spread throughout the Country holds National and International seminars, workshops and meetings so that its members can learn, understand and interact among themselves.

IIChE has already an existing website with an allotted domain name (iiiche.org.in) and several modules for conducting examinations, membership and election and been approached for maintenance, renewal and development (if required, time to time).

Tender is invited from agency/company having exposure/expertise in website maintenance, designing and development (if required, time to time), web related software development, designed & uploaded to website as per the requirements of IIChE.



Ashish
10/09/2021



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Part I

General Conditions

INSTRUCTIONS TO TENDERERS

1. General Instructions

On behalf of IIChE, the Secretary of IIChE invites tenders for the work **"MAINTENANCE, RENEWAL & DEVELOPMENT OF WEBSITES of IIChE"**. All the offers in prescribed include with tender document should be submitted before the time and date fixed for the receipt of offers as set forth in tender papers. Offers received after stipulated time and date will be summarily rejected.

2. Qualifying Requirements of Tenderers

- The tenderer should provide satisfactory evidence, acceptable to the IIChE to show that he has efficient technology adequate capability, technical know-how and experience of design & development of website for several organizations.
- The tenderer should have adequate financial stability and status to meet the obligations under the contract, for which he is required to submit detailed report of similar work done & proof of payments.
- The tenderer should have at least completed from start to finish, in the last two financial years (i.e. current year and previous financial years) at-least one single work i.e. Design & Development of website and Maintenance.

3. Availability and Submission of Tender Documents

The tender documents consist of Part I - General tender conditions and instructions to tenderer/s, Part II - Special conditions Specification for the work **"MAINTENANCE, RENEWAL & DEVELOPMENT OF WEBSITES of IIChE"**.

Tender documents are available on IIChE website www.iiche.org.in

For Detailed NIT, please contact of the following office:

Indian Institute of Chemical Engineers

Dr H L Roy Building

Jadavpur University Campus

Raja S.C. Mullick Road

Kolkata 700 032

These tender documents must be submitted duly completed in all respects with a Letter Head of the Organization with an authorized signatory for the specified work and should be sent to the Email-ID within the stipulated time, is given below.

iiichehq.council@gmail.com





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4. Quotation Details

Please provide a detailed quotation separately for maintenance charge for 1year, 3 years and 5 years.

5. Terms & Conditions

- Original Invoice for purchasing Server Space (if required) should be shared
- The main Administrator of the domain (iiiche.org.in) should be IIChE
- In case of data loss the service provider is solely responsible
- In case of purchasing any software, payment would be made on actual basis subject to submission of original bill
- Any legal process required would be under Calcutta High Court Jurisdiction
- Before the expiry of contract c-panel user ID and password in regard of hosting of website and database should be handed over to IIChE

The mode of payment in indigenous contract will be made through Electronic Fund Transfer (EFT) Scheme. The bidders have to furnish the following information in the bid offer in order to facilitate payments through EFT. Presently,

Beneficiary Name:

Bank Name & Account No:

Beneficiary's Account No:

Nine digit MICR code:

**Type of Account (Current A/c Cash credit
Account):**



4/5

Ashish
10/09/2011



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Part II Special Conditions

1. Scope of Work

- Renewal of IChE Domain (iiche.org.in)
- Web hosting (IChE website – includes 'Internship Module', 'Membership Module, 'Android App', 'AMIIChE Examination Module')
- 3 years of General Maintenance of dynamic website ('Internship Module', 'Membership Module, 'Android App', 'AMIIChE Examination Module') with rectification of errors, addition or up gradation of contents.
- Bulk SMS software purchase (if required)
- Maintenance of online OTP based voting panel.
- Wordpress approach, linux based and use of latest software.
- Free Email-ID in IChE domain and or Preferably G-Suite.

2. Project Requirements

Developer must ensure proper standardization of all content Website needs to be design with all dynamic features for updation and prescribed web accessibility features as below

- Least site opening time
- Clean and professional design
- Website reflect our organization indent
- Search engine friendly website
- Security of website

All communication for the project should be done through emails
iiichehq.council@gmail.com



S/S