



2.0. Minutes for Confirmation

AB/C-5/2019

Date: 30.11.2019

Minutes of the 5th Meeting of the Council for 2019

17.10.2019	04:00 to 5.05 PM & 6.00 PM to 7.35 PM	SRICT, Ankleshwar
18.10.2019	11.30 AM	

Members present

Prof S V Satyanarayana	Prof. Vinay K Srivastava	Prof. Basava Rao
Mr. D.M.Butala	Prof A Bandyopadhyay	Mr M Ranga Rao
Mr. P.K.Saxena	Prof. Rajasimman	Dr. T.L.Prasad
Prof. K.B.Radhakrishnan	Mr S S Pokale	Prof (Dr) S C Naik
Dr. M.P.Jain	Prof N Balasubramanian	Prof. Alpana Mahapatra
Dr. Madhu Agarwal (on 18.10.2019)	Dr S.Katti	Dr. Avijit Ghosh

Prof. S V Satyanarayana, President of the Institute chaired the 5th Council Meeting.

0.0 Condolence

Silent prayer for a minute was observed by the council to pay homage to Prof T K Ghoshe (LM 00095; Member since 29.11.1951) who has passed away on 24.09.2019 at an age of 95, Dr Tuhin K Roy (LF 00150; Member since 11.08.1954) who has passed away on 04.08.2019; Mr Swaminathan (LM 00568; Member since 03.07.1961) and Mr J Das (LM 05594; Member since 25.08.1979) who have passed away recently; Prof K C Sadangi (LAM 03945; Member since 28.09.1974) who has passed away on 30.08.2019 at the age of 78 years.

1.0 Leave of Absence

Council granted leave of absence to Prof. S. Basu, Dr. Venkata Ratnam, Prof. Bishnupada Mandal, Dr. Gaurav Rattan, Prof. S.K. Gupta, Prof. Ajay Bansal and Prof. V.S. Sapkal regretting their inability to attend the meeting. Absence of Prof. Ajay Bansal in 4 consecutive meetings was however noted.

2.0 Confirmation of Minutes

Minutes of the 4th meeting of the Council for 2019 held on 20.07.2019 at Trivandrum, was confirmed.

3.0 Matters deferred from earlier and those arising out of previous meetings

3.1 Ref Item No. 3.2 of the 4th Meeting for 2019 held at Trivandrum

Committee for Review of the Service Rules of the IICChE: Prof. Basava Rao informed that 50 – 70% of the work has done so far and the remaining 30% will be discussed in the 1st week of November 2019 with the members of the committee. The report will be placed in the next meeting and it will also be circulated to the members once the review work is completed.

4.0 CHEMCONS & SCHEMCONS

4.1 CHEMCON 2017 Accounts related matters

It was decided in the 4th Council Meeting (followed from the 3rd Council Meeting), to invite 5 (five) Members of Haldia would be invited at IICChE HQ provided the presence of Prof. Radha Das in person is ensured on a mutually convenient date and time to present her clarifications to a High Power Committee constituted by the Council. She submitted that her clarifications were not properly briefed to the Council vide her email of 09.11.2018. The Members of Haldia, decided earlier in the 3rd Council Meeting, to be invited are–

- (i) Mr. A.P.Gangopadhyay, Ex-ED IOCL Haldia, Chairman, LOC, CHEMCON 2017
- (ii) Mr. A.K.Ghosh, Chairman, Haldia Regional Center at the time of CHEMCON 2017
- (iii) Prof. Tapas K Manna, Honorary Secretary, Haldia Regional Center at the time of CHEMCON 2017
- (iv) Prof. Radha Das, Organizing Secretary, CHEMCON 2017



(v) Prof. R.N. Jana, Treasurer, CHEMCON 2017

The High Power Committee constituted by the Council comprising the following Members:

1. Prof. S.V. Satyanarayana, Chairman
2. Prof. P.De (President at the time of CHEMCON 2017)
3. Prof. Vinay K Srivastava (Immediate past President)
4. Prof. S.P.Chaurasia (Chairman of the Enquiry Committee, 2018)
5. Mr. D.M.Butala (Vice President & Convener Legal Committee 2019)
6. Mr. Ranga Rao (Member of the Enquiry Committees, 2018)
7. Prof. A.Bandyopadhyay (Convener & Honorary Secretary)

President requested Honorary Secretary to include local Members (not more than two) in the Committee in consultation with him. Initially, the convenient date & time would be confirmed from the Members of Haldia (especially from Prof. Radha Das) followed by notification of the meeting to the Members of Haldia and to the Members of the High Power Committee. Prof. Sudip K Das being the Honorary Secretary last year (2018) would be invited to attend the meeting.

Based on the decision of the Council, Honorary Secretary consulted with President on 12.08.2019 to include two local Members namely, Prof. B.B.Paira (Former Honorary Secretary & Founder Director of Haldia Institute of Technology) and Mr.A.Sural (Member of the revised Enquiry Committee, 2018).

The report of the High Power Committee is given in **Annexure-1**. Based on the recommendation of the said Committee; the Organizing Secretary & Treasurer were directed to submit the revised accounts. The revised accounts must be signed by at least one of the Convener and Chairman of the respective sub-committees (if either of them is not available), Prof. Radha Das (Organizing Secretary) and Prof. R N Jana (Treasurer). After signing, the revised accounts (along with a note stating the basis of revisions) shall be submitted to the IChE HQ by 23.09.2019 routed through Prof. Tapas Kumar Manna (Honorary Secretary, Haldia Regional Center at the time of CHEMCON 2017) to his entire satisfaction. While putting the signature of the Convener/Chairman of the respective sub-committees, the name & designation should be mentioned below the signature for clarity. No further scope of clarification would henceforth be allowed and entertained.

The documents with clarification as received on 14.10.2019 at IChE HQ were reported. The photocopy of the same was handed over to Mr. Ranga Rao at the time of the meeting with kind requests for his comments to the High Power Committee since he was the only common Member of earlier two Committees on this matter and had calculated the expenses based on the data supplied by the Members of Haldia on 19.08.2018 to Prof. Chaurasia Committee. The decision of the High Power Committee will be reported to the Council.

4.2 CHEMCON 2018

The Council to note that the following documents have been received by the HQ from Dr M K Jha, Organizing Secretary, CHEMCON 2018 (vide email of Sep 18, 2019):

- 1 Formation of Executive committee for the year 2019-2021.
- 2 Utilization certificate of Chemcon 2018.
- 3 Balance sheet of Chemcon 2018.
- 4 Accounts of Student chapter
- 5 Audited schedule
- 6 Fixed assets, advances, investments, grant, donations
- 7 Scanned copies of bank detail
- 8 List of awardees/winners for presenting best papers during Chemcon 2018

The Annual Accounts received from Doaba Regional Centre by the IChE HQ could not be taken into the consolidated accounts as most of the figures are exactly identical with the Chemcon 2018 accounts. Communication was also made to them. Council noted the same with serious concerns. Further communication may be made from the IChE HQ.

4.3 CHEMCON 2019

- 4.3.1 Prof Anil K Saroha updated the Council on the programme details uploaded in the website. He was requested to provide accommodation to the awardees at the time of CHEMCON.



4.3.2 Prof V K Srivastava/Mr P K Saxena spoke regarding the progress for celebrating December 28, 2019, Dhirubhai Ambani Commemoration Day.

4.3.3 Seed Money for Dhirubhai Ambani Commemoration Day

Dr Madhu Agarwal, Honorary Secretary of Jaipur RC requested through e-mail dtd 03.10.2019 for seed money of Rs 5,00,000/- for Dhirubhai Ambani Day celebration. Council formally approved the release of seed money to them. It was further resolved that IICHe HQ should get back Rs. 5,00,000 + Rs 2,00,000 + 33.33% of the balance surplus after the event is over from Jaipur RC.

4.4 **CHEMCON 2020**

Sri Bibek Dash, Honorary Secretary of Bhubaneswar RC through a letter dtd 04.10.2019 informed the LOC, NOC and draft brochure along with a brief progress report for the congress. Prof Balasubramanian pointed out that the Registration fees should not be less than CHEMCON 2019. He also made some changes in the names of LOC & NOC as per guidelines.

4.5 **SCHEMCON 2019**

As per guidelines, Dr Sinha Gautam, Organizing Secretary, should submit the event report of SCHEMCON 2019 within 15 days after the Congress is over to IICHe-HQ with a copy to the concerned Regional Centre, for the perusal of the Council. The report should include the recommendations of Best Paper presentation(s) during various sessions for considering their name(s) for the VICAL Awards to be awarded in the next year, name of the M P Chary award (including paper) and the names of the best paper presenters (one male student and one female student including their papers) for Gouri Dutta Award and Late Lata Laxmi Award respectively to be awarded in Chemcon 2019.

4.6 **SCHEMCON 2020**

First Announcement for SCHEMCON 2020 was received by IICHe HQ from Mr S Mothil, Organizing Secretary, Schemcon 2020 for Council's approval (vide his email of 11.09.2019) as given in **Annexure-2**. Mr S Mothil updated the Council for organizing the Schemcon 2020.

4.7 **SCHEMCON 2021**

The Bids for organizing SCHEMCON 2021 was received from Dr S Suresh, Assistant Professor & Head of the Department, MANIT Bhopal, Madhya Pradesh (vide his email of 07.09.2019) which is given in **Annexure-3**. They can become organizational member and directly attach to the IICHe HQ. The matter will be reviewed after receiving their response. They can also attach to a nearby RC.

5.0 **Administrative Matters**

5.1 **Jr Assistant**

After the termination of the service of a new appointee, fresh appointment was offered to the third candidate (Mr. Tapas Halder) who declined to join considering the benefits of his existing service. Though the Selection Committee placed before the Council a panel of 3 candidates, a short list was however, prepared for 5 candidates. In order to fill the gap, appointment to the 4th Candidate (Mr. Anirban Ghosh) under identical terms and conditions was given vide letter dtd 31.08.2019 for the interests of IICHe who joined on 09.09.2019.

Council ratified the same.

5.2 **Manager Accounts**

Considering the issues relating to finance, accounts, direct & indirect taxes and statutory compliances of IICHe HQ, Mr. P. Bandyopadhyay has given temporary appointment w.e.f. 04.09.2019 for 89 days for the period ending with 01.12.2019. On 01.09.2019 at 10.30 AM, Prof. S.V. Satyanarayana (President), Mr. D.M. Butala (Vice President), Prof. A. Bandyopadhyay, Honorary Secretary, Mr. Ranga Rao, Jt Secretary and Mr. A. Sural, Former Executive Secretary had interacted with him. The professional fee per month was fixed at Rs 45,000.



Council ratified the temporary appointment offered to Mr. P.Bandyopadhyay. Council approved a further extension of 89 days w.e.f. 03.12.2019 keeping in view of next Council Meeting to be held during 16.12.2019 which is falling well after the expiry of the 1st contract period on 01.12.2019.

5.3 *Attendant*

One attendant was approved by the Council to be recruited from the Security agency/ service provider for one year. But the lowest rate from one of the 3 agencies contacted was Rs 11855 which would increase in the middle of the year. Under such diverse situation offer of appointment is proposed to be given to Mr Bikram Das (claimed adopted son) of Mr. S.K.Roy (reemployed employee up to October 2019) who has passed Madhayamik (minimum qualification for the post of Attendant as per the Service Rules) and is willing to work for a consolidated remuneration of Rs 7000 per month.

Council approved the same.

5.4 *Annual Report of Regional Centres*

The Regional Centres not submitted their annual report as on date are Dehradun, Dhanbad, Durgapur, Goa, Kalpakkam, Lote-Parasuram, Mangalore, Pondicherry and Pilani. Council decided that Assistant Secretary to contact the respective Chairmen/Secretaries for getting the Reports by November 05, 2019 failing which RC would be suspended.

5.5 *Annual Accounts of Regional Centres*

The Regional Centres not submitted their Annual Accounts in due time are Damanjodi, Dehradun, Dhanbad, Durgapur, Goa, Kalpakkam, Paradeep and Pondicherry. Hence the same could not be incorporated in the consolidated accounts for the FY 2018-2019. Council decided that Assistant Secretary to contact the respective Chairmen/Secretaries for getting the Reports by November 05, 2019 failing which RC would be suspended.

5.6 *Bank Account of Students' Chapter for IICHe*

Mr R N Reddy, Assistant Professor Institute of Technology, Nirma University, Ahmedabad has requested to open an account for the Student's Chapter in Kalupur Co-operative Commercial Bank which is located within the campus of Nirma University since last 22 years. It is a very reliable bank and fulfils the ease of managing accounts for the students, otherwise, they would face difficulties in managing the account. Thus he requests IICHe to allow opening of a bank account in Kalupur Co-operative Commercial Bank, as a special case.

Note: 9.2 of the By-laws for Student's Chapter shall open an account in a Nationalized Bank for transactions. Accounts in the name of Students' Chapter shall only be opened with the authorization from the Head Quarters. The Regional Centre shall maintain a separate head of account for each Students' Chapter functioning in its territory.

After a prolonged deliberation, Council resolved that IICHe HQ will not permit opening of Accounts in a Bank other than Nationalized Bank.

5.7 *Dearness Allowance of the Staff of the Institute*

DA to employees of IICHe HQ is due from the month of April 2019 (**Annexure-4**). Council approved the same for implementation. Assistant Secretary has to take the initiative in this regard for release of DA for approval by Honorary Treasurer & Honorary Secretary.

5.8 *Puja Exgratia of the Employees of the Headquarters of the Institute*

The employees of the Headquarters are getting, every year, Puja Exgratia before the Durga Puja. The norm being practiced is to give one month's salary (Basic + DA) subject to some minimum and maximum limits, which were Rs. 3,500/- and Rs. 9,000/- respectively. The Council follows the same process for last 17 (seven-teen) years from 2002.

If the Council Meeting is deferred beyond Durga Puja, the payment of Puja Exgratia is made to the employees in line with the payment made in the previous years after discussion with Honorary Treasurer and President, IICHe. This procedure is being followed for last 17 years.

Council approved the same following the prevailing practices.



Approval of Items 5.7 & 5.8, as per applicability, should be included into the Agenda Note of 4th Council Meeting in future by the Assistant Secretary.

President expressed his disappointments regarding the communications made by Assistant Secretary in relation to the DA & Puja Exgratia that has caused the delay.

5.09 Life Fellow and Member of EC of RC

Council resolved that Life Fellow will become the Member of the EC of a RC.

5.10 Nomination form for Election and Roles of Returning Officer

Report of Honorary Secretary as approved by the Council is given in the **Annexure-5**. In addition, it was decided that the following items be included in the Constitution by Amendment

(i) “No person drawing salary and/or pension from the IIChE is eligible to contest” – lying pending amendment since 2008 resolved by the Council.

(ii) “.....endorsed by the Executive Committee of the Regional Centre in which he/she (they) served” should be amended to “.....endorsed by the current Chairman or Honorary Secretary of the Regional Center (RC) in which he/she (they) served” – under Article 34.3 of the Constitution of IIChE.

5.11 Fourth Signatory from Kolkata

Dr. Avijit Ghosh, being a Council Member co-opted from Kolkata is proposed to be the fourth Signatory for exigency reasons till formation of the next Council.

Council approved the proposal.

“RESOLVED that Dr. Avijit Ghosh be and is hereby authorized to sign cheques, documents and all other negotiable instruments of the Indian Institute of Chemical Engineers with immediate effect and the Secretary of the Institute will make necessary arrangements to include the signature of Dr. Avijit Ghosh in all the records of the Bank”.

6.0 Financial Matters

6.1 Filing IT Return for the FY 2018-2019 (AY 2019–2020) has been extended to 31.10.2019 by the CBDT on 27.09.2019.

Previously there were number of anomalies in the manner of preparation and presentation of Annual Accounts, which could be resolved by adjustment within accounting heads for filing return for FY 2018-2019 (AY 2019–2020). The overall scenario was briefly presented by the Honorary Secretary gathering information from Manager Accounts as follows:

1) **IT Matters (Non-adjustment of balances of different A/c since 1984):** Rs. 82,22,850 arising from balances of different A/c since 1984, carried forward year after year (understandable from figures of two consecutive years) awaiting adjustment as the same were not adjusted in the concerned financial year. Two typical examples are - (i) Rs. 300/- lying credit in Suspense A/c no longer payable; (ii) IIChE HQ Special Issue of ICE (24/05/2010) - An amount of Rs 2,94,000 received from M/s Gharda Chemicals Ltd. shown as an outstanding liability which is not at all a liability. On query for such anomalies in the Accounts, Mr. Soumen Nath answered that these were being shown as there were no resolutions of Council.

Note of Secretary: This is clearly a case of negligence of duty of Mr. Nath because it is the responsibility of the Accounts Department to point out such anomalies to the Honorary Secretary to apprise the Council for taking appropriate decisions. It might be recalled that in the 2nd Council Meeting of 2019 held at Kolkata Mr. Nath was asked to present IT related matters, but he did not brought these matters to the notice of the Council.

2) **TDS Matters (Non reconciliation of TDS receivable by IIChE):** TDS Receivable has not been reconciled with Form 26AS since 2007-2008. As a result, the adjustment of the tax liability made by the IT Authority did not match with the book balance. In consequence, IIChE has been deprived of the benefit of TDS Receivable as per the details of TDS Receivable Statement as on 31.03.2019. It is evident from the Statement, that the Institute has lost Rs.29,69,249 in the AY

Answer



2008-09 as the same was not shown in the return as refundable (Tax Liability was NIL). Assessment Order has not been passed and no assessment order has been received by IIChE. The matter is already time barred. The referred amount is still lying in the books of IIChE. Ultimately it is to be treated as tax paid subject to Council's resolution. Council approved the proposal.

3) **GAAP not followed at IIChE:** Balance Sheet (FY 2017-2018) reflects suspense A/C in both the assets & liability sides which is not matching with the **Generally Accepted Accounting Procedure (GAAP)**. Corrective action has been taken by Manager Accounts in consultation with the Auditor.

4) **Improper maintenance and management of Tally:** Accounting Process in Tally has been maintained & managed by Mr. Soumen Nath in such a way that it is Soumen Nath's friendly and not user friendly. Readymade information is not available for Managerial decision making. Records are not maintained on day-to-day basis.

5) **No system of Cash Accounting:** In the accounting process, there is no "Cash Book" of the Institute. "Petty Cash Book" has been titled as "Petty Cash Expenses". The method adopted by Mr Nath is not at all desirable and scientific. It has been rectified under the constant surveillance & monitoring of Manager Accounts.

6) **Control of FDR:** As per sound accounting system, every financial event is to be handled by at least 2 persons and the financial assets is to be kept under lock & key to be handled by an authoritative person. But at present all the Fixed Deposit Receipts (FDRs) are in the custody of Mr. Nath. Considering the incident of defalcation by Late Sastipada Ghosh by withdrawing cash against FDRs, Honorary Treasurer, IIChE may like to take necessary measures on this issue. Cheque Books are also lying with Mr. Nath.

7) **Accounts of Regional Center:**

(i) RCs are not aware of Accounting system in compliance to IIChE HQ.

(ii) Rs. 67,25,172* adjusted by deducting from General Fund as on March 31, 2018. This is due to non-adjustment of Regional Centre's Accounts.

(iii) Advance for expenditure of Rs. 50,24,433 (2007-2008) pending adjustment for A/c of Mumbai RC.

(iv) The Auditor's fees among the RCs varied to a large extent for the last FY as observed from the available Audited Accounts received by the IIChE HQ.

(v) There is lack of proper coordination, communication and liaison with the Regional Centres which has resulted into improper incorporation of Regional Centre's Accounts in the books of Head Quarter. It is suggested to visit the RCs by the Representative of the HQ after a reasonable interval.

8) **Improper Consolidation of Accounts:** Consolidation is done only in Excel format not in Books of Accounts (Tally) that may lead to confusion and lack of transparency.

9) **Irregularities of IIChE Accounts:** There are lots of irregularities in the whole accounts of IIChE.

10) For the AY 2019-2020, there could be Excess of Expenditure over Income (Loss) as per the Income & Expenditure Account after the adjustments done so far. Approval of Council is needed for developing balance sheet followed by filing ITR 7 taking into account of such factor. The exact figure will be available once the compilation is over depending upon cooperation of Mr. Nath. In this regard, Honorary Secretary pointed out that opinion might be necessary for submission of ITR 7 for the AY 2019-2020 and he proposed obtaining such opinions from Mr D M Butala, Dr. M P Jain and Mr P K Saxena. Honorary Treasurer Dr Venkat's name was not included as he was unable to attend this meeting due to personal problems. Council approved the proposal.

7.0 Publication

Special issue of Indian Chemical Engineer (ICE): Responses of Prof S Basu, Honorary Editor, IIChE based on opinions of Council are given below:



SI #	Opinion of Council in its Meeting held on 20.07.2019	Response of Prof. S.Basu by email dtd. 24.08.2019 (Annexure-6)
a	An additional printing charges of 20% will be raised from the organizers that will go to IIChE HQ	Should have two parts: 1. Special issue for conference: Special issue cost (including 20% additional cost) will be borne by the conference organizer; 2. Special Issue by IIChE: Additional cost will be borne by IIChE.
b	The deadline for publication will be 3 months	Not required (leave it to Editor)
c	Editorial Process: Guest editors are permitted to undertake the peer review process;	Agreed
d	If small number of papers is received from the conference, then the concerned issue of ICE may be published in two parts - one containing conference papers and the other containing the regular papers of ICE.	Dedicated issue will come out. Hence publication of part issue is to be dropped.

Council approved the response of the Honorary Editor.

8.0 Awards

8.1 *Dr B P Godrej Life Time Achievement Award for serving the profession of chemical engineering technology and industry*

Council noted that Prof Y B G Verma had given his consent to be present on 16th December, 2019 at Delhi.

8.2 *National Awards*

8.2.1 As on date two nominations received for the Lala Shriram National Award

1. Mr Rajendra Gogri, Chairman and Managing Director of Aarti Industries Ltd
2. Mr D P Misra, Past President, IIChE

The CVs of the proposed nominees were circulated to the Award Committee. Out of 7 (seven), 4 (four) recommendations have so far been received in favor of Mr Rajendra Gogri. **Council approved the Award to Mr Rajendra Gogri.**

8.3 *National Awards/Student Awards*

Nothing reported.

8.4 The following Awardees for 2019 have been selected on the basis of recommendations received from the President, IIChE which will be given in this SChemcon 2019

- (1) Acharya P C Ray Award for the Best Home Paper at the Final Degree Examination (2 Prizes)
1st Prize: Ms Sandhiya T. Sastra University, Thanjavur
2nd Prize: Mr Nihar Nitin Patel. G H Patel College of Engg & Tech, Vallabh Vidyanagar, Gujarat
- (2) Ambuja's Best Home Paper or Design Project Report Awards (3 Prizes)
1st Prize: Mr Pranaav S. Sastra University, Thanjavur
2nd Prize: Ms Sahaja G. Sastra University, Thanjavur
3rd Prize: Ms Bhukya Prema. Osmania University, Hyderabad
- (3) Pankaj P Patel Trust Essay Competition Prize
Mr Amogh S Nagarkar. ICT, Mumbai

Council approved the same.

8.5 *Shah-Schulman Award for Best Ph.D. Thesis in Colloid and Surface Science in India*

Council noted that the recommendations received from the Selection Committee of Shah-Schulman Award were forwarded to the Overseas Review Committee for final selection.

9.0 Membership

9.1 *Honorary Fellow / Fellow*

Amogh



Application for Fellowship of Mr Bijay Bahadur (LM 10771) was sent to the members of the Honorary Fellowship Committee on 01.07.2019. So far, recommendations from 6 (six) Members are received, out of which 2 (two) is in favor and 4 (four) are not in favor for Fellow. **Council did not approve the application of Fellowship to Mr Bijay Bahadur.**

9.2 Council approved the admission of Life Members (13+3 transfer) (**Annexure-7**).

9.3 Council approved the admission of Life Associate Members (10) (**Annexure-8**).

9.4 Council approved the admission of Student Members (905) (**Annexure-9**).

9.5 **Organizational Member**

9.5.1 Council approved the Life Organizational Membership to Gharda Institute of Technology, Ratnagiri application along with a DD of Rs. 25,000 of which was received by IICHE HQ.

9.5.2 Council approved the Life Organizational Membership to Indian Institute of Petroleum Energy (IIPe), Visakhapatnam application along with a DD of Rs. 25,000 of which was received by IICHE HQ.

9.5.3 Council approved the Life Organizational Membership to JNTUA College of Engineering (Autonomus) Anantapur application along with a DD of Rs. 25,000 of which was received by IICHE HQ.

9.6 Membership position during the months of July-September 2019 is given in **Annexure-10**.

9.7 **IICHE-ICHEM Joint Membership Scheme**

IICHE-ICHEM Joint Membership Scheme for students was initiated in 2009. Under the scheme, students could opt for 2-year Joint Membership by paying Rs. 800 and 4-year Joint Membership by paying Rs. 1100. IICHEM used to claim its share of subscription fee annually by sending an invoice to IICHE. However, during recent years, students, who became Joint Member, did not get any communication from IICHEM after filling up the form. Moreover, IICHEM has not been claiming its share of subscription money as well for the last few years.

Of late, IICHE is getting repeated queries from several Student Members regarding the status of their IICHEM Membership as they are not getting any benefit despite paying the subscription fees. Queries have been sent from IICHE HQ to IICHEM Membership Support Team regarding the current status. So far, there has been no response.

Since students, who have already paid for Joint Membership, are keen to know their membership status, Council may decide on the next course of action from the IICHE end.

Council decided that the pending money would be returned back to the students.

10.0 **Examination**

10.1 Results of March 2019 Home Paper Examination have been published on September 27, 2019. The following 25 candidates came out successfully out of 29 candidates appeared. The names of the successful candidates are listed below:

Sl. No.	Name	Roll No.	Sl. No.	Name	Roll No.
01	Sri Anurag Mishra	06/M6/21	14	Sri Lakkaraju Mahesh	12/S12/334
02	Sri Yadvendra Dubey	07/M7/141	15	Sri Vankayala N S K Guptha	14/M14/122
03	Sri Harpal Singh	08/M8/171	16	Sri Anjan Sen	14/M14/180
04	Sri Sakthivel Somasundaram	08/S8/263	17	Sri Vikas Chourasiya	14/M14/250
05	Sri N.Selvaraj	08/S8/330	18	Sri Chamfekar Manish. J	15/M15/80
06	Sri Korukonda Ganesh	08/S8/423	19	Sri Sreejith .K.R	15/S15/145
07	Sri Rajesh Jain	09/M9/157	20	Sri Shahnawaz Alam	15/S15/180
08	Sri Satya Ranjan Panda	11/M11/184	21	Ms Pallavi Sandeep Pujari	16/M16/16
09	Sri Naresh Kumar	11/M11/216	22	Sri Pramod Nagesh S Shinde	16/M16/51
10	Sri Sarman Singh Paraste	12/M12/135	23	Sri Satyajit Mandal	16/M16/72
11	Sri Biswajit Maity	12/M12/170	24	Sri KaryaNand Prasad	16/S16/95
12	Sri Gundarapu Gangadhar	12/M12/171	25	Sri Shiv Kumar Kushwaha	17/S17/158
13	Sri MewadaMehulkumar S	12/S12/281			

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- Council approved the same.
- 10.2 Council noted that the September 2019 Associate Membership Examination was held at 8 centres all over the country from 3rd – 13th September 2019.

11.0 Website and related activities

President will update the Council in the next meeting.

12.0 Regional Centre / Student Chapter Affairs

12.1 New Student Chapters of IIChE

Dr Jayesh P Ruparelia, Head of the Department of Chemical Engineering, School of Engineering, Nirma University, Ahmedabad has requested through his letter dated 13.09.2019 for granting permission to start a new student chapter in their Department under the guidance of Ahmedabad Regional Centre, IIChE. Sixty-five (65) students already completed the registration of IIChE Membership. **Council approved the same.**

12.2 New Student Chapters of IIChE

Dr Vitthal L Gole, Associate Professor and Head, Department of Chemical Engineering, Madan Mohan Malaviya University of Technology (MMMUT), Gorakhpur, U.P. has requested through his letter dated 29.03.2019 for granting permission to start a new student chapter in their Department. Sixty-two (62) students already completed the registration of IIChE Membership.

Note: No Regional Centre is within the territorial limits.

Council approved the proposal according to the choice of a RC near their territorial limit.

12.3 Subvention to Students Chapter

Mr. Pokale spoke to the Council to his proposal (**Annexure-11**). Increase in the amount of subvention was not permitted.

13.0 Committees

- 13.1 The contents of the Emergency Meeting of Administrative Committee held on 29.07.2019 (**Annexure-12**) and 2nd Meeting of the Administrative Committee held on 21.09.2019 at Kolkata (**Annexure-13**) were presented by the Honorary Secretary at the time of the Council Meeting. The salient points are as follows -

(a) On the issue of use of petty cash by his own desire, Mr Soumen Nath stopped handling petty cash and threatened the Honorary Secretary in his office in presence of Assistant Secretary which led to summoning the Emergency Meeting of 29.07.2019.

(b) Mr. Golap Majumder, Proprietor, M/s Art & Architecture agreed to refund the excess payment of Rs. 2,76,991 to the IIChE.

(c) The direction of Mr Nath to M/s Art & Architecture violating the administrative procedures, to pay back to IIChE an amount of Rs.99,913 (excess payment), proved to be totally wrong. His initiative would have caused financial loss of Rs 1,77,078 to the IIChE.

(d) Responses of Mr Nath to two Show Cause Letters on excess payment of Rs.2,76,991 were confined to his illogical attempts to justify the excess payment as Rs.99,913. He deliberately attempted to mislead/misguide others and over ruled the IIChE administration.

(e) Members of the Administrative Committee felt disturbed to hear about repeated acts of misbehavior and insubordination of Mr. Nath.

(g) Mr Nath is gradually trying to exercise singlehanded control over all financial matters of IIChE which is manifested by putting his personal email id and mobile number in ITR 7 of the Institute for the AY 2018-2019. He could not give any satisfactory explanation when asked for.

(h) In spite of being instructed to refrain from communicating with anyone regarding IIChE related office matters from his own personal email address, he had put his personal email address in BCC while sending GST related documents to Mr. Nirupam Banerjee on 11.09.2019 so that the attached files would go to his personal gmail account. At the time of this Council Meeting, Honorary Secretary emphatically raised serious concerns on this aspect to the Council as to why Mr Nath



being an employee of the IIChE would undertake such data (Tax) mining. It is a matter of grave concern as to what extent he has stored financial data of IIChE to his personal custody.

(i) With experience of working as stenographer & typist, Mr Nath joined IIChE on 01.07.1998 as a Jr Assistant. After working for about 9½ years, he was promoted as Assistant Manager (Regular Grade) on 01.02.2007. On 01.02.2017, he was promoted as Assistant Manager (Accounts) (Selection Grade).

(j) He neither had the minimum academic qualification nor any experience regarding accounting jobs. Being a student of Arts all along, he even does not have adequate mathematical knowledge to carry out mathematical calculations in accounting sheets.

(k) Recommendations made by the Administrative Committee (vide its 2nd Meeting dtd 21.09.2019) was put up by the Honorary Secretary for consideration by the Council:

- Mr Nath does not have requisite knowledge to work in the Accounts Department & his tendency to grab single handed control over financial matters detrimental to the interest of IIChE are making him unfit to work in the Accounts Department.
- Mr Nath had not changed his arrogant/obstinate attitudes in spite of repeated persuasions and mild disciplinary actions in the form of issue of Show Cause Letters. Thus he is absolutely unfit for holding the post of Assistant Manager in any department of the IIChE.
- His attempted misappropriation in the matter of M/s Art & Architecture, acting in manners prejudicial to the interest of the Institute in several cases, repeated willful insubordination or disobedience, are to be treated as individual cases of misconduct in terms of Service Rules of the Institute, which when added together constitutes gross misconduct. The Service Rules state that *“Punishment for gross misconduct may lead up to termination of service without any compensation.”*
- Stringent disciplinary action, in the form of financial punishment: Considering the seriousness involved in the entire matter, Members recommended that the Council may like to contemplate similar yardstick in the case of Mr. Soumen Nath also – identical with that of Ms Nandini Roy (appointed as a contractual employee with consolidated pay (much lesser remuneration) resigning from permanent employment instead of termination).

In addition to the points noted above, Honorary Secretary pointed out that he is facing insubordinations by Mr. Nath every time he attended office at different times since September 2019. For example, while deliberating various problems caused by Mr. Nath, Honorary Secretary pointed out that Mr. Nath, in an unprecedented manner on 30.09.2019, sought for “confirmed Council resolution” for issuing a cheque.

After deliberation, majority of the Members proposed for the “termination of service” of Mr. Soumen Nath as per the Service Rules in force. In this connection, deliberation underwent as to whether the issue would be dealt with by the Members of the Administrative Committee or not. Members expressed their views as mentioned earlier that the matter falls under Administrative Matters hence handling of the same by Members of the Administrative Committee is well justified. However after further discussions, Council preferred that recommendations should come from “Committee of Discipline” constituted by the Council. The members of the Committee were proposed as Prof. B.B.Paira (Chairman, Administrative Committee & Chairman, Legal Committee), Mr. D.M.Butala, (one of the Vice Presidents & Convener, Legal Committee) and Dr. M.P.Jain (Chairman, Finance Committee).

President though, opposed extending the list of Committee Members, but on repeated demand of Mr Ranga Rao, Dr. Venkat Ratnam was included in his absentia. To make the committee with odd number of Members there was deliberation and Mr Ranga Rao pointed towards Honorary Secretary that he would not be included in the committee. In this regard, Honorary Secretary mentioned that Honorary Secretary is the Convener of any meeting of IIChE HQ as per the Constitution of IIChE and hence he should be included in the Committee but he was excluded without any reason. To make the Committee with odd numbers, President finally included Dr. Avijit Ghosh in the Committee. The Committee will submit its report to the President at an early date.

Prof. Radhakrishnan told to mention the terms of reference of the Committee.



[President specified the roles of the Committee to Honorary Secretary on 31.10.2019 that is included in the next meeting agenda; this is mentioned here for clarification; This is not for this MOM]

It was further decided by the Council that Mr. Nath should hand over his charges (specifying a deadline of 15 days) to Mr. Anirban Ghosh (newly appointed Jr Assistant -4th person). After handing over his charges, he should be allotted duties by the Honorary Secretary as deemed fit & suitable until further order.

The Minutes of the Meetings were approved accordingly, as applicable, by the Council.

13.2 The 3rd and 4th Meeting of the Building Committee held on 13.07.2019 and 21.09.2019 respectively at Kolkata (**Annexure-14 & 15**) was presented before the Council and the Minutes was approved.

13.3 Conveners of other Committees to update the Council.

Nothing reported except the Chemical Process Safety group (**Annexure-16**).

14.0 Any other item

14.1 Financial position of the recently held Workshop on Distillation at IICHe HQ

Financial Status (expenditure & income) of the recently held Workshop on Distillation at IICHe HQ, as a fund raising initiative for strengthening the financial position of IICHe HQ, was presented in the Meeting (**Annexure-17**). The summarized financial data as follows:

Total Income	= Rs. 4,00,482
(excluding fund receivable from M/s IOCL)	
Total Expenditure	= Rs. 2,37,657
Net surplus excluding Indirect Expenses [Rs 4,00,482 – Rs 2,37,657]	= Rs. 1,62,825
Net surplus including Indirect Expenses [Rs 1,62,825 – Rs 74,700]	= Rs. 88,125

- (a) Honorarium = 20% of the surplus of the fund generated
= Rs 1,62,825 × 0.20 = Rs 32,565 (excluding Indirect expenses)
= Rs 88,125 × 0.20 = Rs 17,625 (including Indirect expenses)
- (b) Prof. P.De, Dr. S.Mukherjee & Dr. Avijit Ghosh contributed along with Mr. Ranga Rao in the Workshop to a large extent.
- (c) Three payments were made (JU Guest House for catering services amounting to Rs 64,612, Creative Enterprize for Workshop Kits amounting to Rs 17,219 and Creative Data Center for Workshop Book amounting to Rs 37,653) based on email orders issued to them.

Members expressed their grave concerns mentioning that Honorary Members should not consume any fund of IICHe in the name of Honorarium. Consumption of such honorarium may not be constitutionally right though Council has taken such a decision as it would open a flood gate for such usage of funds of IICHe in future. If the program was organized as fund raising initiative then consuming a part of the surplus as honorarium appeared contradictory as mentioned by few members. Mr. Butala pointed out consideration of the net gain by the IICHe while organizing such program. Mr. Butala also pointed out that he opposed usage of photographs in the Brochure which were however, agreed by the Council in the previous meeting considering the fact that the fund would be raised from them. In this connection, out of 15 Members in the Photographs of the Brochure, funds were raised from two Members while two Members (Prof.P.De & Dr.S.Mukherjee) contributed significantly in the organization of the program. There were other funding agencies also.

President informed for the grant of Honorarium of Rs.32,565 to Mr Ranga Rao. Certificate of appreciation would be given to Mr. Ranga Rao and Dr. Avijit Ghosh for conducting the workshop. A policy in this regard proposed to be developed by Mr. Butala, Mr. Pokale, and Prof Balasubramanian for future programs.

[Mr Ranga Rao declined to accept Honorarium (20%) vide his email of Nov 03, 2019 which will be included in the 6th Meeting Agenda & MOM: This is for clarification and not for this MOM]

14.2 Global Disaster Relief Fund (Corpus)

Amulya



A letter dated August 27, 2019 has been received from Mr R Narasimhan (LM 01179), Ex-Chairman, CRC, Chennai addressed to Prof S V Satyanarayana, President, IChE for creating a relief fund for providing assistance and relief to the Bhopal Gas Tragedy Survivors and families of victims.

Deferred to the next Meeting.

14.3 Professional Engineers Bill” organized by AICTE

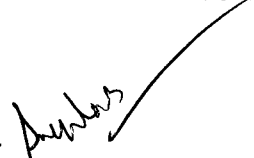
Mr. Shyam Bang, Past President, IChE attended the Workshop entitled “**Professional Engineers Bill” organized by AICTE** on 11.02.2019 on behalf of IChE and had given his observation (email) on 14.02.2019 and 15.02.2019. Prof. Naik was requested to prepare the document in the 3rd Council Meeting held on May 18, 2019 for which he was provided with all the documents in this regard. Prof. Naik will update the matter vide his email dated 05.09.2019.

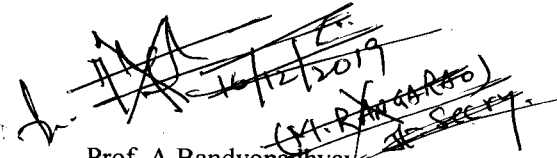
Deferred to the next Meeting.

14.4 Decision, as per the Constitution of IChE, is to be taken in the next meeting on the absence of Prof. Ajay Bansal in 4 consecutive meetings.

15.0 Date and Venue of the next meeting

6th Meeting of 2019 will be held on 16.12.2019 & 1st Meeting of 2020 will be held on 18.12.2019 at the time of CHEMCON 2019 at Delhi. The AGM will be on 17.12.2019.


Prof S V Satyanarayana
President


Prof. A. Bandyopadhyay
Honorary Secretary