

INDIAN INSTITUTE OF CHEMICAL ENGINEERS

Dr. H. L. Roy Building, Raja Subodh Mullick Road
Post Box No. 17001, Kolkata 700 032

Ref.No.SKD/A-4/2018

Date : 24.11.2018

SEVENTY-FIRST ANNUAL GENERAL MEETING

NOTICE

Dear Member,

It is our pleasure to inform that the Seventy-first Annual General Meeting of the Indian Institute of Chemical Engineers will be held on Friday, the December 28, 2018 at National Institute of Technology, Jalandhar at 18:00 hours to transact the following business:-

1. To confirm the Minutes of the Seventieth Annual General Meeting of the Institute held on Thursday, the 28th December, 2017 at the MBA Seminar Hall, Haldia Institute of Technology, Haldia.
2. To consider and adopt the Annual Report of the Institute for the year 2017-2018 (from 01.04.2017 to 31.03.2018)
3. To consider and adopt the Audited Statement of Accounts of the Institute for the financial year ended on March 31, 2018.
4. To consider revocation of suspension order on Deharadun, Dhanbad, Durgapur, Goa, Kalpakkam, Lucknow (received on 11.10.2018), Pondicherry (received on 17.11.2018) and Waltair (received on 15.11.2018) Regional Centres.
5. To decide action to be taken in respect of non-receipt of audited accounts from Regional Centres.
6. To appoint Auditors for the financial year 2018-2019 (IICCh Headquarters Accounts and IICCh Consolidated Accounts including advice on tax related matters) and to fix their remuneration.
7. To announce the names of the members elected to the Council for 2019-2021 in the vacancies caused by retirement.
8. To consider any other business with permission of the Chair.

You are requested to kindly make it convenient to attend the meeting.

Sd/-
Sudip K Das
Honorary Secretary

Note :

Extract from the Constitution (Rules & Regulations) of the Institute concerning "General Meetings of the Institute" is given below for ready reference:-

32. General Meetings of the Institute:

- 32.1. An Annual General Meeting shall as a rule be held within nine months from the end of every financial year. Notice convening the Meeting should be issued to Members at least one month in advance indicating the date, time and venue of the Meeting and the agenda of business to be transacted. The Annual Report of the Institute together with the audited statement of accounts for the preceding financial year shall be presented by the Council and be considered by the Meeting. Resolutions emanating from the Council shall be discussed and voted upon. The Auditor for the next year shall be appointed in the Annual General Meeting and the Auditor's remunerations shall also be fixed. Resolutions submitted by Corporate Members shall then be discussed and voted upon. All resolutions to be moved by Corporate Members must be proposed by one and supported by at least two Corporate Members and must be submitted in writing to the Secretary to reach at least fourteen days before the date of the Annual General Meeting.
- 32.2. The President and the Council shall have the powers to accept or reject any such resolution to be moved. After the business on the Agenda is completed, any Corporate Member may move a resolution on any matter of importance and urgency subject to the permission of the Chairman of the Meeting. All resolutions moved at the Annual General Meeting must be seconded before they can be discussed and voted on.
- 32.3. The names of the Members elected to the new Council shall be announced at the Annual General Meeting.
- 32.4. All Corporate Members whose subscriptions have been fully paid by the 31st March of the financial year to which the annual Meeting pertains shall be eligible to vote on matters discussed at the General Meeting.
- 32.5. All the resolutions shall be passed in the Annual General Meeting with simple majority.
- 32.6. Thirty Corporate Members of the Institute shall constitute a quorum for the Annual General Meeting. If there is no quorum, the Meeting shall be adjourned and called after a gap of 15 minutes.